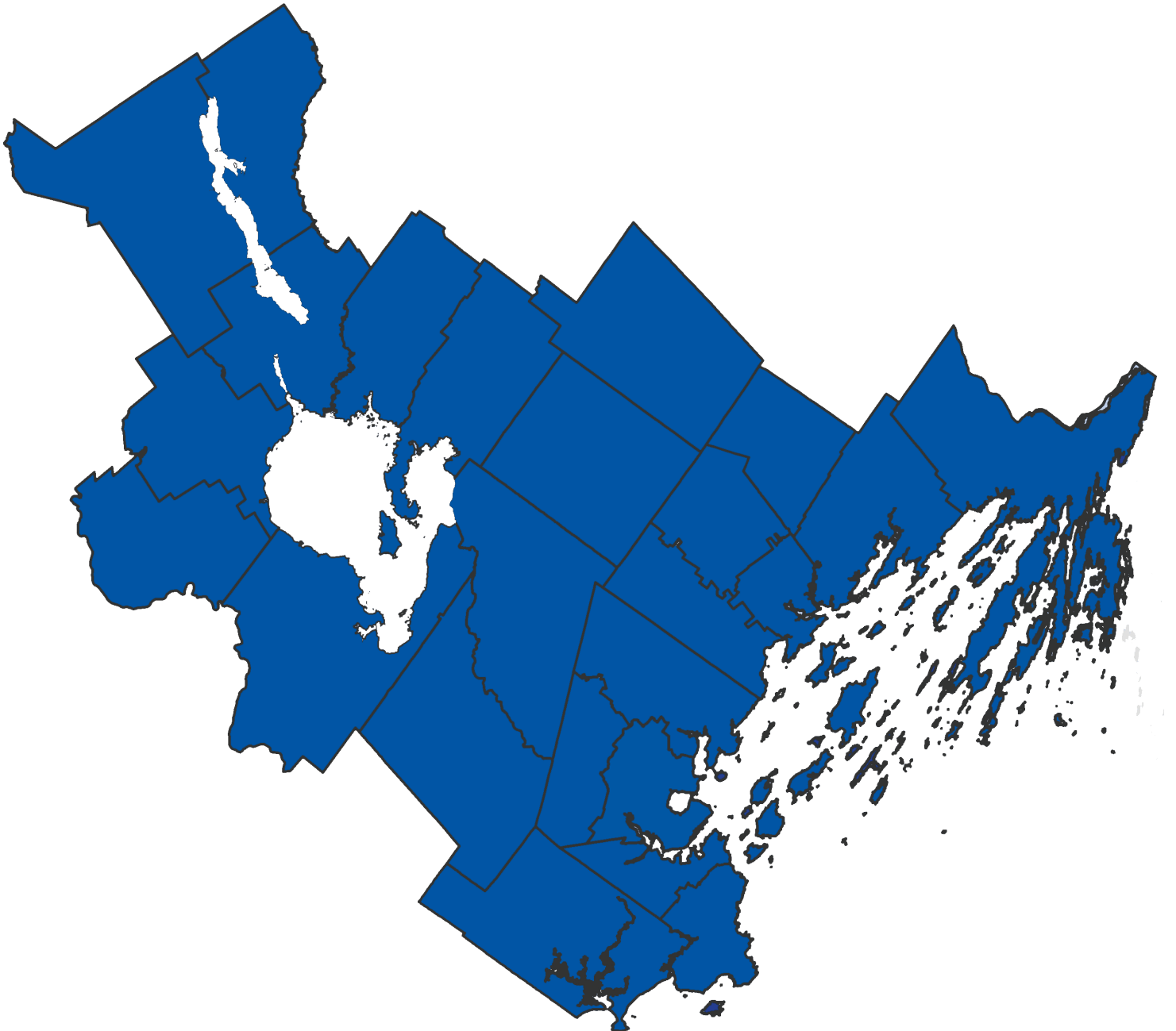


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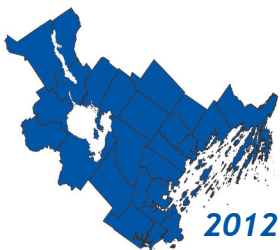
CUMBERLAND COUNTY GOVERNMENT ANNUAL REPORT



2012

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Peter Crichton
County Manager

FROM THE MANAGER

Dear Citizens of Cumberland County:

On behalf of the Cumberland County Board of Commissioners, Susan Witonis - Chair, James Cloutier, Stephen Gorden, Richard Feeney and Neil Jamieson, Jr., I am pleased to present our 2012 Annual Report in accordance with the provisions of Title 30-MRSA, Section 952. This report is intended to provide the reader with a better understanding of the many services of Cumberland County Government.

Our mission statement reads: "The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner". In 2012, we continued to seek new ways to be a more efficient form of government and to find better ways to serve our citizens. We have become involved with State and Federal issues impacting our county, researched potential new methods of doing business, and continually provide essential services to the taxpayers.

The following pages will provide you with a brief understanding of each department within Cumberland County Government, and their activity for 2012. Several departments also produce their own detailed annual report. We encourage you to go to our website at www.cumberlandcounty.org to see some of what we do at Cumberland County Government.

Sincerely,

A handwritten signature in blue ink that reads "Peter J. Crichton". The signature is written in a cursive, flowing style.

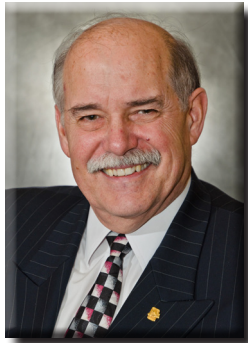
Peter Crichton
County Manager



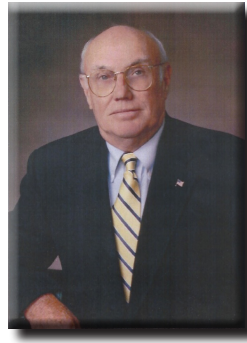
Neil D. Jamieson, Jr.
District 1



Susan E Witonis
District 2



Steve Gorden
District 3



Richard Feeney
District 4



James F. Cloutier
District 5

COUNTY COMMISSIONERS

The five commissioners are the chief elected officials of the county. Their primary role involves the approval of the county budget. This process allows the commissioners to assess county operations for both efficiency and effectiveness.

The commissioners establish these priorities when they levy a county tax on the towns and cities which are part of Cumberland County. The commissioners also provide representation on numerous boards and committees in furthering the goal of interagency cooperation.

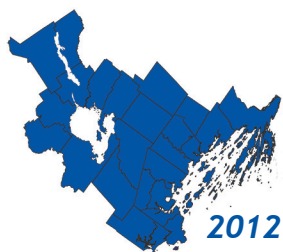
In 2010, voters in Cumberland County approved a first-ever charter for the county. The charter was drafted over the course of two years by a Charter Commission created in 2008 that had 6 members elected by the public and 3 members appointed by the County Commissioners. A charter is the defining document of how a body of government organizes itself; selects officers, officials and employees; and establishes departments, agencies and boards. By voting for the charter, the number of districts and County Commissioners increased from 3 to 5 commissioners.

HISTORY

The County of Cumberland was incorporated in 1760, named after William, Duke of Cumberland, son of King George II.

The county is comprised of three cities: Portland, South Portland, and Westbrook and twenty-five towns: Baldwin, Bridgton, Brunswick, Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Harpswell, Harrison, Long Island, Naples, New Gloucester, North Yarmouth, Pownal, Raymond, Scarborough, Sebago, Standish, Windham, and Yarmouth. The City of Portland is the county seat.

The area of the County is 853 square miles. The population as of December 2010 is 281,674.





Peter Crichton,
County Manager



Bill Whitten, Asst.
County Manager



Wanda Pettersen,
Director of Human
Resources

EXECUTIVE DEPARTMENT

These executive positions are under the office of the County Manager. The manager coordinates the budget process with the assistance of the Assistant County Manager, HR Director and Finance Director.

The County Manager provides the Commission with administration oversight of the operation and costs associated with the various service components of county government. The manager is also involved in collaborating with municipalities on opportunities to provide services more cost efficiently and effectively.

Bill Whitten, Assistant County Manager, is responsible for assisting the county manager in various aspects of county management. He also is the legislative liason for the Cumberland County Region in both Augusta and Washington, DC. He also serves as the County Economic Development and Information Director.

Human Resources

The Human Resources Department is responsible for recruiting and retaining the best employees for Cumberland County Government. The three Human Resources staff administers the wage and benefit program of 400 employees. The Department is responsible for the interpretation and administration of 5 collective bargaining agreements, along with the non union policies and administrative regulations. We are committed to building confidence, respect and contentment in our employees by providing employee assistance, wellness activities, blood drives, and health education programs.

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT



Aaron Shapiro
Director of Community
and Economic
Development Grant
Program

Cumberland County Community Development

The Community Development program, now entering its seventh program year is well established as a valuable ongoing initiative of Cumberland County government. The partnership with our communities begun in 2006 has continued to expand, evolve, and strengthen.

1) Cumberland County received its 6th allocation of HUD CDBG program funds as an “entitlement jurisdiction”. The year’s allocation of \$1,439,335 is used for community development projects and programs. Our two “set-aside” communities (Bridgton & South Portland) receive an annual allocation, with the remaining 23 member communities applying for funds through a competitive application process.

2) Grants awarded in June 2012 for community based and region-wide projects:

- Cape Elizabeth, (and 7 other towns) - Domestic Violence Response - \$50,260
- Center for Therapeutic Recreation - \$6,000
- Freeport - Infrastructure for Affordable Housing - \$143,000
- Gorham & Windham - Elder Medicare Education & Counseling - \$34,739
- New Gloucester - Upper Village Water System - \$233,165
- Regional Housing Rehab/Heating Improvement - Opportunity Alliance - \$150,000
- Regional Homeless Services - Opportunity Alliance - \$45,450
- Scarborough - Infrastructure for Affordable Housing - \$80,000
- Standish - Assistance to Business - \$48,778
- Westbrook - Community Center Renovations - \$100,000
- Gray - Village Planning - \$5,000
- Harpswell - Economic Development Plan - \$10,000

- Naples - Water System Expansion Plan - \$15,000
- Town of Bridgton - Set-Aside Grant \$174,728
Waste Water System Improvements; Sidewalks; Food Pantry Deliveries; Emergency Heating Fuel Assistance
- City of South Portland - Set-Aside Grant - \$388,286
Mill Creek Park Improvements; Knightville Sidewalks; Public Services

3) Among projects completed during the year, highlights include:

- Bridgton - Renovations to Community Center kitchen
- Gray - Village Sidewalk Reconstruction
- Regional Housing Rehabilitation - 15 projects completed
- South Portland - Mill Creek Park Improvements, Phase II; Legere Park Improvements; High/Sawyer St. Park Improvements

4) New grantees for the 2013 program year will be selected in the May, 2013. Our CDBG allocation, as yet undetermined, will be approximately \$1,325,000.

5) Tom Bartell, Economic Development Director for the Town of Windham currently serves as Chair of the program’s Municipal Oversight Committee (MOC). The MOC is the assembly of all 25 participating communities providing policy guidance and oversight to the program.

6) Emily Freedman joined the program staff during the year as the Community Development Assistant. Emily works four days a week: two at Cumberland County and two with the City of South Portland.



CUMBERLAND COUNTY VIOLENCE INTERVENTION PARTNERSHIP



Faye Luppi
Violence Intervention
Program Director

The VIP Project Director Faye Luppi represents Cumberland County on the court DV Advisory Council, the New Mainers DV and Sexual Assault Initiative, the Safe Campus project at USM, the U.S. Attorney's Project Safe Neighborhoods, and the Maine Commission on Domestic and Sexual Assault.

Violence Intervention Partnership

Violence Intervention Partnership (VIP): In 2012, VIP received a two-year OVW/DOJ grant for \$299,907. This brings the total received from OVW for this project to \$3.4 million since 1997.

VIP project goals are to coordinate a community response to domestic violence, hold offenders accountable and enhance victim safety.

VIP has nine current initiatives:

- Provide specialized services to elder victims; in 2012, 106 elder DV victims were served by our project's specialist in advocacy for elder victims- including hospital response, difficult housing issues, support groups, and protection orders and other court advocacy. Our elder advocate received an MCEDV award for her work with elder victims last year.
- Working with the business community to identify best practices for addressing workplace domestic violence; the 2012 focus was training employers using the DV Abusers in the Workplace toolkit and film spearheaded by the Maine DV Coalition and the Maine Dep't of Labor, including a local medical practice.
- Participating in the DV Court Project to coordinate civil and criminal dockets, and judicial monitoring, using a dedicated probation officer and Maine Pre-trial Case Manager and risk assessment tools. The DV probation officer has supervised 240 probationers in 2012 at a higher level than would be possible without this project. The MPS DV Case manager has supervised 106 offenders in the community in 2012 (106 times an average of 90 bed days out per client, equals a significant savings for the jail). As part of this objective, we also work closely with the DV Unit of the DA's Office, and have begun a monthly review of cases deemed high risk
- Working with leaders in the refugee and immigrant communities to conduct outreach, including support for language line services, and translation of outreach materials. We are active partners with the United Somali Women

of Maine and provided a training with them for judges and court personnel.

- Providing outreach, advocacy and re-entry planning for incarcerated victims of domestic violence. In 2012, the Incarcerated Victim's Advocacy Program at the Cumberland County Jail and the Maine Correctional Center has served 400 victims of abuse with education support groups, case management services, and transitional and re-entry services for the women at CCJ when they leave the jail.
- Training healthcare providers, in partnership with the Physicians for Social Responsibility and Family Crisis Services. In 2012, 314 healthcare providers were trained about the importance of screening/referral for DV.
- Partnering with local faith communities to increase awareness of domestic violence, and how faith leaders and communities can be part of the response to DV; DV training packets were provided to faith leaders, and My Sister's Keeper mentors were trained about DV.
- Improve outreach/advocacy services for homeless and trafficking victims;
- Enhance collaboration with Sexual Assault Response Services of Southern Maine. The VIP project Incarcerated Women's advocate has worked with 20 victims of trafficking, and developed Commercial Sex Trafficking posters to provide information/ resources to victims.

1,081 law enforcement officers and criminal justice personnel, physicians, employers, judges and others were trained in 2012 about domestic violence through VIP.

VIP is an active partner with the Community Counseling Center's (CCC) Children's Initiative, where we have facilitated referral of children exposed to DV for evidence-based, trauma informed counseling. VIP is one of three lead partners with Portland Public Health and CCC, in the Defending Childhood Project selected as one of 8 in the country for a federal DOJ Demonstration Grant to respond to children exposed to violence.

CUMBERLAND COUNTY DISTRICT ATTORNEY'S OFFICE



District Attorney
Stephanie Anderson



Deputy District Attorney
Megan Elam

The Office of the District Attorney is committed to providing prompt, effective and compassionate prosecution of all cases charged in a manner that protects the constitutional and legal rights of the accused, advocating for the interests of the victim, respecting law enforcement agencies, promoting public safety and being responsible stewards of public resources.

We are the largest district attorney in the State of Maine. In 2012, we received almost 13,000 cases from over 30 law enforcement agencies in Cumberland County.

In 2012, in an effort to streamline our data entry, we began receiving case information electronically from the Portland and South Portland Police Departments and the Cumberland County Sheriff's Department. We are continuing to improve this interaction with great hopes of expanding to other law enforcement agencies.

In addition to reviewing and prosecuting cases, we provide diversion services to low risk offenders as part of the disposition of cases. In 2012, we supervised 609 participants in our diversion programs. Defendants in our diversion program performed 12,744 hours of community service work. Only 52 participants were terminated from the program for non-compliance.

During the same time frame we referred 81 cases to the Check Enforcement program which was able to return over \$9500 to local area merchants. As of this writing, we are collecting restitution for the victims in 1,243 cases.

We continue perform many other important duties in addition to prosecuting cases like advising or participating in a variety of organizations and community initiatives. Some of these include the National District Attorney's Association, Violence Intervention Partnership, Maine Juvenile Justice Advisory Group, Coastal Community Advisory Committee, Criminal Law Advisory

Commission, Greater Portland Coalition against Sex Trafficking and Exploitation, Task force to reduce Domestic Violence through technology and the Maine Prosecutor's Association. You may also find members of this office teaching various legal courses at the University of Maine, Southern Maine Technical College or the Maine Criminal Justice Academy.



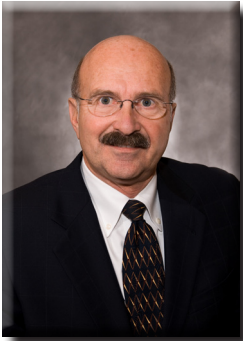
Cumberland County Courthouse



Cumberland County District Attorney's Office



CUMBERLAND COUNTY REGISTRY OF PROBATE



Judge Joseph Mazziotti,
Probate Judge



Jack O'Brien
Register of Probate

Registry of Probate

We were pleased to continue the smooth operation of the office, providing the excellent customer service of which we are so proud. We received a total of 1,758 new filings, including formal and informal estates and related matters, guardianships of minor children, guardianships of incapacitated adults, adult and minor name changes, and 121 adoptions. Every municipality in the County is represented in proportion to their population in these totals.

The Cumberland County Registry of Probate is one of four pilot counties, along with Oxford, Penobscot, and York, that began the process of electronic filing of all types of cases in our jurisdiction. The Maine Supreme Court has finalized new rules to enable this effort to go forward, and it began on May 1. For the first year of the program, electronic filing is optional for attorneys and other registered filers. It will become mandatory for attorneys starting in January 2014. From May through December 2012, a total of 97 cases have been filed electronically, the vast majority of them petitions for informal probate of estates. We will be working with ICON, the software provider which has implemented the system, to improve the system so that it functions smoothly for both the court and e-filers. We are hopeful that ICON will be able to provide more training for attorneys who will be required to use this system starting in 2014.

Judge Mazziotti continues to serve on the Probate and Trust Law Advisory Committee, a statewide committee comprised of judges and lawyers charged with reviewing probate policies and procedures and making recommendations to achieve greater consistency and uniformity among the Counties. Judge Mazziotti has also served his second year as President of the Maine Probate Judges Assembly. In this role he will coordinate communication between all the probate

judges in the state and the Maine Supreme Court and other state courts, and will be a public spokesperson for the probate judges on statewide issues. We were pleased to host the annual joint meeting of Judges and Registers of Probate in South Portland in October.



A highlight of the year is always Adoption Day in November, sponsored by Maine Department of Health and Human Services, Casey Family Services, the Probate Court, and the Children's Museum in Portland, which hosts the event where over 15 adoption finalizations are celebrated in one afternoon.

The probate staff consists of elected officials Joseph R. Mazziotti, Judge of Probate and John B. O'Brien, Register of Probate. Barbara Gauditz is the Deputy Register. Jessica Joseph is the Legal Secretary who coordinates the Judge's schedule and court calendar and processes adoption and name change petitions. Clerks Martha Hughes, Jeff Kimball, and Halli Perrigo share the work of processing formal and informal estates, claims against estates, closing statements, guardianship and conservatorship petitions, and the numerous requests for certified copies of wills and various other documents.

CUMBERLAND COUNTY REGISTRY OF DEEDS, CUMBERLAND COUNTY FINANCE DEPARTMENT & TREASURER



Pamela Lovley
Register of Deeds

Registry of Deeds

The Registry processed 78,574 documents and 399 plans this year. Revenues generated by the Registry of Deeds for 2012 totaled \$8,974,691. From this amount the registry transferred \$6,124,734 to the State, which represents 90% of the transfer tax and CITT tax collected. The County's 10% share of transfer tax and CITT tax was \$680,526.

In accordance with Chapter 503, Sec. 1. 33 MRSA §752, the State gave the Registries of Maine authority to collect a \$3.00 surcharge for each document recorded. Our surcharge collections totaled \$184,752.

The relocation to 25 Pearl St has been a successful move. The registry has begun exploring all aspects of electronic filing of land documents. Our customers have requested it and we are on track to begin this process in 2013. We expect the e recording software to be added to our recording systems soon and the staff will be provided with onsite training from our vendor, Xerox. A technology advancement for the County of Cumberland customers.

In December of 2012, all of Cumberland County's land documents and plans have been digitized and indexed and added to our system. As of now you can search back to the early 1800's either online at www.mainerandrecords.com or at the Registry of Deeds. It was a two year project and we are proud to say we have now preserved and restored all of our old books and maps.



Vic LaBrecque
Director of Finance

Finance Department

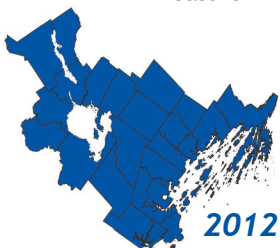
The Finance Department prepares the annual budget and maintains all accounting functions for the County's \$40 million budget, including accounts payable, accounts receivable and payroll. The department has received national recognition annually for its governmental accounting practices. For a copy of the complete budget, please go to www.cumberlandcounty.org/finance and download the 2012 Budget.



Diane Gurney,
Treasurer

Treasurer

The Treasurer of Cumberland County is elected every four years. The Treasurers' duties involve making investments for the County, reviewing and signing accounts payable checks, and participating in the annual tax anticipation notes procedure.



CUMBERLAND COUNTY INFORMATION TECHNOLOGY DEPARTMENT



Aaron Gilpatric,
Information
Technology Director

2012 was a year of change and transition for the Cumberland County Information Technology department, as we said goodbye to two of our employees. The long standing IT Director, Mr. John Joy, was hired as the first IT Director for Cumberland County in 1996. For the next 15 years, he would help lead the County forward, with new technology and efficiencies. Under his guidance, the County network grew from one computer, to over 500 desktops, laptops, and servers, used by employees across four disparate building locations.

Before his departure, John's final contribution was the implementation of the PositivelD facial & fingerprint recognition system, as well as the PictureLink Web program and a server that hosts it. These products would allow authorized employees the ability to submit a photo of an individual to the system, and received a response back validating that person's identity. Sheriff's Office Patrol Deputies have utilized this system in their duties, to identify suspects who were uncooperative during their interactions, and the Jail staff have utilized this software to verify the identity of inmates before being released.

We also said goodbye to Mr. John Moran, who for three years performed exemplary service as our Public Safety Software Specialist. John is a very talented individual, who left his mark on successful projects such as the District Attorney's TIPS interface with Spillman, the Autopage program utilized by the CCRCC, and helped the County establish positive working relationships with the clients of the CCRCC. During 2012 John received a Certificate of Appreciation from the Cumberland County Sheriff's Office, for his assistance in the investigation of a bomb threat at a local school. With John's help, the suspect's cell phone information was tracked and their identity discovered.

With the vacancy of the IT Director, the County preformed a job search to locate an individual to fill that role. After a thorough search, Aaron Gilpatric, the County's Network Administrator, was selected to fill this role. Mr. Gilpatric has been with the County for 11 years, and has extensive knowledge of the County systems, understanding of

relationships and cooperation with outside agencies, and overwhelming support from the County employees.

Despite all the turbulence in our staffing during 2012, the IT department continued to provide excellent service to the employees of Cumberland County and complete many important projects.

In 2012, we processed over 1,630 requests through the IT Helpdesk. Adoption of our new ticket system by the user base is still progressing, so while this number is impressive, it does not reflect the total number of requests fielded by IT staff members through email, telephone, or in person.

Our outstanding employee this year was Jason Leveille, who serviced 29.4% of all tickets submitted to the Helpdesk, and closed 78% of all those tickets within 2 days. Jason also proved himself invaluable during the vacancies of the IT Director and the Public Safety Software Specialist, by assuming many new responsibilities, volunteering to be responsible for many projects, and offering to stay late or come in early to ensure issues were resolved in a timely fashion. Because of these qualities, Jason Leveille has been selected as the Cumberland County Information Technology Employee of the Year for 2012.

Other Projects in 2012

- Registry of Deeds Office Relocation
- Finance Department Software & Server Upgrades
- Replaced PC's for Probate, EMA & Finance
- Migrated old servers to Virtual Host servers
- Consulted on CAD replacement in the CCRCC

CUMBERLAND COUNTY SHERIFF'S OFFICE



Sheriff Kevin J. Joyce

Patrol Division

The Patrol Division of the Cumberland County Sheriff's Office functions as a traditional law enforcement agency investigating accidents, doing traffic enforcement, making arrests of criminals, and answering calls for service.

In 2012, the Sheriff's Office responded to 31,770 calls for service, and 930 traffic accidents.

The Patrol Division also has a small contingent of Marine Patrol Deputies. The Marine Patrol Deputies are involved in resource conservation efforts, enforcement of marine laws and they supplement patrol efforts as needed. Also during the summer, the deputies assist the Maine Warden Service with patrolling Little Sebago Lake and Sebago Lake.

Two Sheriff's Office K-9 teams handled 126 calls for service in 2012. Requests for K-9 teams included narcotics detection, tracking, building searches, and public demonstrations.

The Sheriff's Office Dive Team conducted eight- eight hour training sessions throughout the year for its members. Dive Team involvements included:

- The Maine Wardens Service search for a missing swimmer.
- The Maine Wardens Service/Oxford County Sheriff's Office-subject through the ice, Beaver Pond.

Representing the Sheriff's Office with honor since 1992, the Honor Guard exemplifies the highest standards and professionalism of the agency. In 2012, the team completed 64 hours of training and presented the colors at 11 events. In addition, the Honor Guard performed at five memorial events this year.

The Emergency Services Unit is a regional tactical team made up of deputies from CCSO and officers from Westbrook and Falmouth which specializes in high risk calls such as barricaded subjects, or search warrants where a subject may be known to be violent. Supporting the ESU are Crisis

Negotiators. In 2012, the ESU responded to 11 deployment. The deployments were: four high-risk search warrants, four high risk arrest warrants, and two barricaded subjects.

The Traffic Accident Reconstruction Unit is comprised of three deputies and a Windham Police Officer that is highly trained in vehicle crash reconstruction. The team is requested to assist local and state law enforcement agencies throughout Southern Maine, and this year responded to 21 calls for service.

Criminal Investigation Division

In 2012 the Criminal Investigation Division (CID) welcomed Captain Craig Smith. Captain Smith brings a wealth of knowledge with him from his experiences in a Florida Sheriff's Office.

The Criminal Investigation Division introduced the COMSTAR process in 2012. COMSTAR aids law enforcement in analyzing crime trends for better utilization of resources.

With a wealth of specialized training including domestic violence response and evidence and property processing, CID was assigned 1,136 cases in 2012. The investigators cleared 92% of the cases with just 8 % being unfounded.

A new evidence software upgrade improved how we tracked evidence in 2012. Evidence Technicians processed 1,055 cases with evidence in 2012.

Internal Affairs (IA) investigates all reports of misconduct involving Sheriff's Office employees. The IA Division also performs pre-employment background investigations, the use of force, and jail criminal offense investigation cases occurring within the Jail.

In 2012, the Sheriff's Office received 338 forms reporting "use of force" incidents and 51 Criminal Offenses occurring in the Jail by inmates. The overwhelming majority of the Criminal Offense cases occurring in the Jail were drug related, followed closely by assault cases.



CUMBERLAND COUNTY SHERIFF'S OFFICE



Chief Deputy
Naldo P. Gagnon

The Civil Department consists of four full-time deputies and six per-diem deputies. The deputies perform the civil process for the county and served nearly 11,000 pieces of civil process.

Support Services Division

The CCSO Volunteers in Police Service (VIPS) volunteered 3,777 hours to Cumberland County in 2012. The VIPS perform Citizen Patrols, Seasonal Property Checks, Senior welfare checks, sign trailer radar placement and data analysis, Fatal Experience/ Distracted Driver education, IRIS Scans, and Child Safety Seat Inspections / Installations.

The Police Athletic League's (PAL) mission is to support Cumberland County youth athletes through equipment acquisition, and scholarships for secondary education. In 2012, 4 senior students each received \$1000 of PAL educational scholarships. The PAL program raised \$15,555 and supported 25 youth sports organizations during the year.

In 2012, TRIAD partnered with its sister TRIADs and offered seniors free snow shoveling, Senior Driving Safety, Winter Coat Collection, and a Thanksgiving Dinner. We assisted the Gorham and Westbrook Police Departments with the launching of the Yellow Dot Program. The Yellow Dot Program provides motorists a way to relay information to EMS in the event they are in an accident, and are unable to speak. Originally a pilot project in Cumberland County, it has quickly spread throughout the State.

The National Drug Take Back Days, sponsored by the US Drug Enforcement Agency, was a huge success in Cumberland County. The Sheriff's Office collected 370.3 pounds of unwanted medications, more than any other agency in Cumberland County for the third year in a row. We have continued our commitment to this effort by obtaining a secure medication collection box that is located in the lobby of the Cumberland County Jail in Portland. This allows for the drop off of medications 24 hrs a day, 365 days a year.

Conducting two Corrections Academies at the Cumberland County Jail in 2012, our training division trained and certified 33 Corrections Officers. Other trainings included leadership and communications training, as well as a cultural diversity training conducted by the Department of Justice.

Cumberland County Jail

The mission of the Cumberland County Jail is to provide a healthy, safe, secure, humane and cost effective environment in which to detain persons accused of convicted of crimes. To ensure that we meet this mission, the Jail will undergo its 5th American Corrections Association audit this year. Once completed, we will have been accredited for 12 years.

Along with accreditation, the Jail regularly makes facility improvements that help bring it to the forefront of technology. In 2012 we began utilizing the inmate commissary kiosk which tracks inmate funds and expenditures. It has been an amazing success. We are working on expanding this technology to include requests for medical services, court date tracking, and various other inmate requests reducing the use of paper, and the occurrences of errors.

During 2012, the Food Services Manager teamed with our Community Corrections Lieutenant to improve recycling at the Sheriff's Office Campus. This project is proving to be very fiscally responsible, and has fostered an increase in collaboration between the Sheriff's Office and other County organizations.

Lastly, the Community Corrections team made a dedicated effort to better network with the community finding more job and educational opportunities that have already proven to enhance the lives of inmates determined to turn their lives around. This kind of interaction not only benefit the inmates, but the community at large as well through quality, low cost work crews, not to mention educational enhancement, and most importantly a reduction in inmate recidivism.

CUMBERLAND COUNTY REGIONAL COMMUNICATIONS



Bill Holmes, Regional
Communications
Director

The CCRCC had a very busy year in 2012. We answered 26,584 emergency 9-1-1 calls for service. The CCRCC staff also dispatched 96,294 calls for service to our respective public safety agencies plus more than 10,000 events at the CCRCC. (Detailed call report enclosed.)

One of the more significant projects on going within the CCRCC is the CAD study being conducted by L. R. Kimball and Associates. As you know, we all agree that reducing from to one CAD system is imperative to the operations at the CCRCC. We have been working with Kimballs for more than a year to determine which CAD system the CCRCC should transition toward.

After numerous hours of Committee review of the current CCRCC CAD systems, Kimballs has forwarded an RFP this week to both Spillman and IMC. We expect to receive vendor proposals by May 13, 2013 and to receive the final Kimball CAD recommendation by June 10, 2013.

Another important project we are working on is the purchase and installation of a new 195' radio tower. The project is funded by a \$235,000.00 Federal Grant. Bruce Tarbox and his staff members have been very helpful in this process. Working with Bruce and EMA Director Jim Budway we have made substantial progress and are awaiting final approval from AT&T.

The CCRCC has recently developed a Fire Department working group. Because of the substantial success achieved with our Law Enforcement working group we recognized the obvious benefit of developing the Fire department working group. These groups consist of members of the CCRCC and each public safety agency we serve. The members work on any issues that may arise and work to review, edit and develop CCRCC policy for recommendation to the Board of Directors.

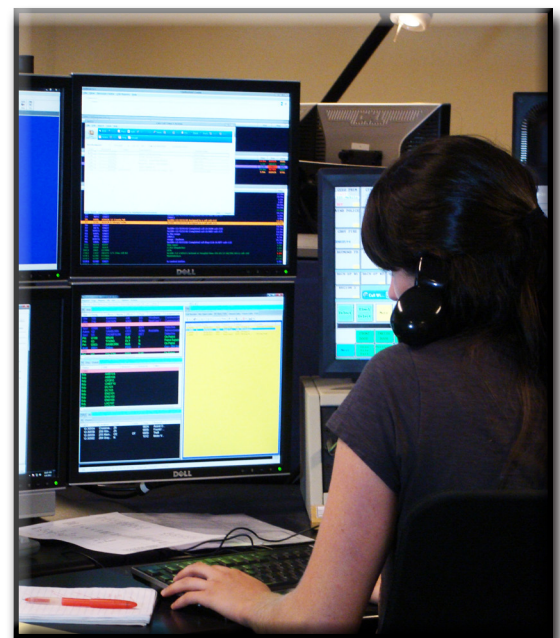
Working with members of the County Facilities staff, County EMA, members of our Board of Directors and the County Management, we have developed a 5 year CIP and Vulnerability plan to address the future needs of the agency and areas where

we may have some vulnerability. We will be working closely with the County Finance Department soon to implement the CIP plan.

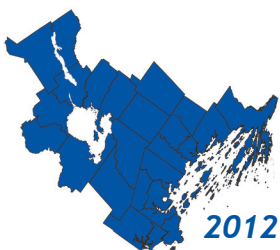
One significant change to our community's communications contracts last year was to begin using the recent census for community population statistics. This change provided the County with more up to date contract population figures. By using these figures, we realized enough of an increase in revenue to hire one additional full time staff member.

In addition to this contract change, we also agreed to a departure from the calendar year contract to make each communications contract a 3 year contract to begin July 1 and run through June 30.

In 2012, the CCRCC became one of the only PSAPs in the State to implement a Quality Assurance program for Law Enforcement and Fire Department calls. Deputy Director Deb Plummer and the CCRCC supervisory staff have been doing an outstanding job implementing these important programs. We extend our thanks to Chief Dan Small of the Cumberland FD and Sgt. Bill Andrew of Windham PD for volunteering their time to work with the respective Quality Assurance groups.



Dispatcher Lynch on a 911 call



CUMBERLAND COUNTY REGIONAL COMMUNICATIONS

In 2012, for the first time, the CCRCC sent staff members to the APCO training in Minnesota for one week. Deputy Deb Plummer, supervisors Melinda Dyer and Matt McCollom and IT staff member John Moran attended the conference. Each said that the training was very beneficial. The CCRCC we will be providing similar training to 4 staff members again this year at the NENA conference in June.

The CCRCC extends our congratulations once again to Devon Dennett as our 2012 Employee of the Year and to Melinda Dyer as the 2012 Supervisor of the Year. Melinda and Devon are both professionals who excel in their duties. They are a credit to the CCRCC, the County and to the agencies we serve.



Shift Supervisor Durrah and Dispatcher Bellino

Calls for Service 2012

Cumberland County Sheriff's Office	31,316
Gorham Fire Department	2,737
Gorham Police Department	17,225
Baldwin Fire Department	114
Raymond Fire Department	714
Casco Fire Department	655
Naples Fire Department	847
Harrison Fire Department	302
Bridgton Fire Department	359
Bridgton Police Department	8,090
Gray Fire Department	1,074
New Gloucester Fire Department	499
Cumberland Fire Department	1,132
Cumberland Police Department	8,905
Windham Fire Department	2,606
Windham Police Department	18,666
Cundy's Harbor Fire Department	139
Harpswell Neck Fire Department	191
Orr's / Bailey Fire Department	206
Long Island Fire Department	82
Chebeague Island Fire Department	120
Frye Island Fire Department	27
Frye Island Police Department	288
CCRCC 9-1-1 calls	26,584

Total

122,878

CUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY



James Budway,
Director

The County of Cumberland's Emergency Management Agency is responsible for carrying out the annual work program and other tasks directed to the agency by the State of Maine, Department of Defense, Veterans and Emergency Management.

The mission of the Emergency Management Agency is the coordination, preparation and carrying out of all emergency functions, except military, to minimize and repair injury and damage resulting from a disaster which exceeds local and County resources.

The Emergency Management Agency's responsibility embraces active involvement in state and federally administered programs which include:

- Civil Emergency Preparedness, MRSA Title 37B and 42 USC 5121 et seq.
- Terrorism / Weapons of Mass Destruction
- Hazardous Materials and Community Right to Know programming, MRSA Title 37B and PL 99-499 Title III and 40 CFR 1910.120.
- Dam and reservoirs safe operation and planning program, MRSA Title 37B, chapter 21.

The activities of the Cumberland County Emergency Management Agency staff for the year 2012 are as follows:

2012 Homeland Security Grants:

- \$ 525,000 was awarded through Cumberland County Emergency Management in 2012 in the form of Homeland Security Grants.

Local Emergency Planning Committee Activities:

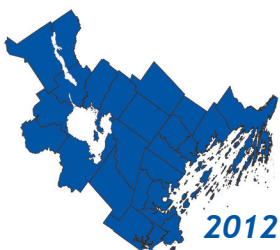
- Received, reviewed and Logged Tier II reports for over 100 EHS and over 300 non EHS facilities.
- Provided local responders with over \$ 10,000 in Hazardous Materials Training Grants
- Fairchild Semiconductor HAZMAT Drill
- Monson Company Full Scale HazMat Drill/Training
- Mapping of EHS Facilities
- Conducted Facility Plan Reviews, Facility Exercise Reviews, Dam Plan Reviews

Exercises:

- MEMA ICS/EOC Exercise
- Portland Jetport
- Presumpscott Valley HazMat Team Exercise
- Evaluator for Waldo County Exercise
- Southern Maine Hospice Care Exercise

Special Teams:

- IMAT (Incident Management Assistance Team: Continued to build and train members
- MRC continued to work toward the formation of a Cumberland County Medical Reserve Corps. And clarification of responsibilities and Liabilities.
- Awarded the authority to complete background checks on all volunteers associated with Cumberland County.
- FAST worked toward the development of a Functional Needs Assessment Team for Cumberland County.
- Finalized and signed a MOU between CCEMA and the Southern Maine COAD (Community Organizations Active in Disaster.)
- CART: the Cumberland County Animal Response Team participated in many exercises, trainings and public events
- ARES - Supported local activities of ARES Group.



CUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY

NIMS: National Incident Management Systems (NIMS)

- Continued to provide support to communities for all NIMS/NIMCAST 2012 updates and requirements.

Tsunami Preparedness Grant:

- fulfilled the requirements of the above grant which was received in the amount of \$39,000. Developed and printed public information pamphlets in 7 languages/styles and distributed them to Communities within the County. RFP for Emergency Information roadway signs was prepared in order to complete the purchase

Training Provided:

- Pet Sheltering
- Pet CPR
- FEMA STEP School Program
- REMS school training
- Instructed IS 100 & IS 700 Training
- ICS 300 & ICS 400
- HazMat Awareness to Community responders
- IRT Bomb Class for Emergency responders
- IMAT Training to Responders

Cumberland County Hazard Mitigation Plan Update:

Plan was given final approval from FEMA.

Miscellaneous Activities/Projects:

- Updated County & Municipal EOP's
- Continued using Social Networking as a means of Public Information and Notification.
- Assisted municipalities with radio procurement and programming
- Organized and participated in the 2012 Homeland Security Grant Review Committee
- Coordinate the HDER surplus Property information for municipalities
- Participated in the Southern Maine COAD activities
 - VRC Volunteer Training
- Participated in Inter-local Storm water Group Meetings
- Participated in River Flow Advisory Meetings
- Traffic Incident Management Group
- Participated in Public Information / Speaking engagements .
 - Southern Maine Home Show
 - Southern Maine EMS Expo
 - New Gloucester Community Fair
 - Scarborough Summerfest
 - Rescues on the Runway
 - Great State of Maine Airshow



CUMBERLAND COUNTY FACILITIES DEPARTMENT



Bruce Tarbox,
Facilities Director

The Facilities staff of 29 manages and maintains a dozen buildings that total over 410,000 square feet, and a fleet of 121 vehicles that travel over 1,275,000 miles. When you factor in our public parking garage, storage buildings and our acres of parking lots and landscaping we are certainly busy.

Although much of our Department's work goes unnoticed, it is invaluable to maintaining our superior quality of life in Cumberland County. We are responsible for providing quality and timely maintenance, expanding the life cycle performance of infrastructure, using energy resources responsibly, and optimizing the use of space and the size and use of the county's vehicle fleet.

Some Highlights of 2012

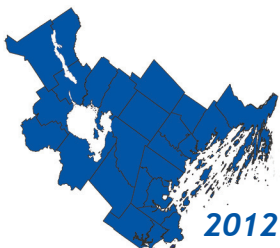
- Facilitated the move of the Registry of Deeds to their new location at 25 Pearl Street.
- Renovated the space vacated by Deeds to accommodate current and future uses.
- Replaced the HVAC system at the Law Enforcement Center
- Continued the flooring and lighting rehabilitation efforts in the Parking Garage.
- Replaced security doors at the County Jail and Courthouse.
- Upgraded the phone system at the Courthouse.
- Installed cameras and access control systems at the Law Enforcement Center.
- Modified and upgraded the water chiller system, including new primary and secondary mechanical pumps.
- Upgraded the public address system in place at the County Jail.
- Responded to over 1400 work order requests.
- Deployed a new web-based work order system.

The importance of aligning facility operations with the organizational strategies and goals has never been more important. Misalignment pushes us into a reactive, rather than proactive role. With the adoption of a new work order system, this will be just one of the tools we'll utilize to better provide for our customers (employees) in the organization.

Ongoing training, improved communication and employee engagement will all help provide the continuous improvement we are striving for. As a support service it is our job to make the county employees' job easier. By providing a safe, clean and comfortable environment, we contribute to the organizational performance and quality of work life.



Deeds New Location
25 Pearl Street, Portland, ME



CUMBERLAND COUNTY INITIATIVES



Elizabeth Trice
Grants & Special
Projects Coordinator



Beth Blakeman-Pohl
Drug Free Community
Coordinator

In 2012, the County completed the three year, \$600,000 Energy Efficiency Block Grant Program Grant, which funded major energy renovations to the courthouse and LEC; a Regional Energy & Climate plan; training of bicycle advocates by the Bike Coalition of Maine; and \$50,000 toward the purchase of a bus for the Route 302 bus into the Lakes Region.

The Public Health & Transportation

The group initially convened in 2011 met monthly and oversaw the Federal Community Transformation Grant funds to create Active Community Environment teams in individual municipalities.

We worked with Pine Tree Legal to create a website clarifying the process and legality of homesharing in Maine as a way to provide income for homeowners and housing for lower-income people through a CDBG grant.

The Stream-Crossing group, which originally convened in 2010, published an atlas of all the stream crossings in Cumberland County and the associated flood risk and habitat quality of streams to help municipalities prioritize which stream crossings to upgrade.

Sustain Southern Maine - The County also advised and assisted on a number of grants, and served on the Sustain Southern Maine executive committee.

RTP Lakes Region Bus - Cumberland County Government, through a Federal energy grant, and working with GPCOG and Sustain Southern Maine, have set up a long anticipated bus line for Route 302 to and from Portland. RTP will run the commuter service between the Lakes Region and Downtown Portland starting late summer 2013.

The current proposal is to run 4 trips per day between Naples and Portland with stops in Windham & Raymond, but staff at RTP are doing analysis of 500 people who responded to a survey to consider the most beneficial schedule and route variations.

The Energy Grant also provided much needed

energy upgrades to the Cumberland County Courthouse and provided funding for the bus for this new route. The grant also provided an energy audit of buildings around the County.

Casco Bay CAN

In 2012 Casco Bay CAN coalition worked to increase community collaboration and support efforts to prevent and reduce youth substance abuse in the communities of Freeport, Falmouth, Yarmouth, North Yarmouth, Pownal and Cumberland. Phyllis Latham, a guidance counselor at Freeport Middle School is the coalition Chair for a two-year term. Freeport School Resource Officer Mike McManus, is the law enforcement subcommittee Chair for a two-year term. Through their leadership and guidance, CAN has increased awareness of underage drinking and youth substance use.

The coalition worked to decrease youth accessibility to alcohol, marijuana, and prescription drugs by distributing brochures, hosting community forums, designing and promoting a video on Maine Social Hosting laws, and educating local businesses. The multi jurisdictional law enforcement subcommittee hosted Drug Take Back events in April and September, promoted the anonymous tip line called "UCANTIP" and held party patrol details and compliance checks of seller-server businesses. CAN encourages community members to join its efforts and further promote "Together we CAN prevent youth substance abuse."

The Cumberland County Civic Center

is a multi-purpose entertainment and sports facility that hosts a wide variety of family shows, concerts, trade shows, and sporting events, including the Portland Pirates hockey franchise. The Civic Center is overseen by the Cumberland County Recreation District, which is governed by a board of Trustees appointed by the Cumberland County Commissioners.

The Cumberland County Civic Center is currently under-going a complete renovation, due to an overwhelming voter approved construction bond. The renovated center is due to re-open in mid- January, 2014, with many new amenities, including two new entries, expanded bathroom and concession areas, new seating and modernized electrical and HVAC systems, to mention a few. Cianbro is the contractor for the project.

COUNTY OF CUMBERLAND: BUDGET 2012

DEPARTMENT	2011 ADOPTED BUDGET		2011 ACTUAL EXPENSES		2012 BUDGET REQUEST		Dollars over 2011		2012 DRAFT MGR RECOMM		2012 FC RECOMM		2012 FINAL Budget		% Increase over 2011		Tax Impact	
	BUDGET				REQUEST		Request		RECOMM		RECOMM		Budget					
Emergency Mgmt Agency	374,541		365,634		425,278		50,737	-	425,278		425,278		425,278		13.55%		0.22%	
District Attorney	1,391,519		1,363,123		1,441,310		49,791	(5,000)	1,436,310		1,436,310		1,436,310		3.22%		0.20%	
Treasurer	35,981		35,397		37,240		1,259	(90)	37,150		37,150		37,150		3.25%		0.01%	
Facilities	1,583,594		1,350,314		1,592,043		8,449	129,830	1,721,873		1,721,873		1,721,873		8.73%		0.61%	
Registry of Deeds	756,438		698,208		758,724		2,286	(1,500)	757,224		757,224		757,224		0.10%		0.00%	
Registry of Probate	503,792		448,013		505,622		1,830	-	505,622		505,622		505,622		0.36%		0.01%	
Finance	369,079		369,055		383,632		14,553	(2,500)	381,132		381,132		381,132		3.27%		0.05%	
Communications	1,999,479		2,026,725		2,164,364		164,885	(5,000)	2,159,364		2,159,364		2,159,364		8.00%		0.71%	
Executive-Admin	586,643		620,124		649,137		62,494	-	649,137		649,137		649,137		10.65%		0.28%	
Executive-Garage	83,106		84,598		89,159		6,053	(1,000)	88,159		88,159		88,159		6.08%		0.02%	
Information Technology	558,877		558,339		675,669		116,792	13,116	688,785		688,785		688,785		23.24%		0.58%	
Human Resources	272,112		257,695		371,794		99,682	-	371,794		371,794		371,794		36.63%		0.44%	
Sheriff-Admin	863,929		801,926		971,850		107,921	(47,158)	924,692		924,692		924,692		7.03%		0.27%	
Sheriff-Law Enforcement	3,789,262		3,859,566		4,332,279		543,017	(276,629)	4,055,650		4,055,650		4,055,650		7.03%		1.18%	
Sheriff-Civil	279,828		277,392		297,662		11,834	-	297,662		297,662		297,662		4.23%		0.05%	
Debt Service	2,360,301		2,360,301		1,255,301		(1,105,000)		1,255,301		1,255,301		1,255,301		-46.82%		-4.89%	
Debt Interest- Bonds	160,234		160,234		103,997		(56,237)		103,997		103,997		103,997		-35.10%		-0.25%	
Debt Expense - TAN Loans	60,500		68,000		38,000		(22,500)		38,000		38,000		38,000		-37.19%		-0.10%	
Grants	148,525		155,252		155,252		6,727	(3,756)	151,496		151,496		151,496		2.00%		0.01%	
Human Services	235,744		245,365		245,365		9,621	(9,621)	235,744		235,744		235,744		0.00%		0.00%	
Pension Life- Retirees	2,800		2,800		2,800		-		2,800		2,800		2,800		0.00%		0.00%	
Contingent Account	30,000		30,000		30,000		-		30,000		30,000		30,000		0.00%		0.00%	
Sal./ Ben./ Term. Pay	3,300		3,300		3,300		-		3,300		3,300		3,300		0.00%		0.00%	
Unemployment Insurance	30,000		30,000		30,000		-		30,000		30,000		30,000		0.00%		0.00%	
Referendum and Public Info	50,000		50,000		50,000		-		50,000		50,000		50,000		0.00%		0.00%	
Civic Center Subsidy					300,000		300,000	(300,000)									0.00%	
Capital Improvement Res.	-		-		500,000		500,000		500,000		500,000		500,000		100.00%		2.21%	
Total Expenditure Summary	16,529,584		16,221,361		17,403,778		874,194	(509,308)	16,894,470		16,894,470		16,894,470				1.62%	
Change					874,194		874,194	(509,308)	364,886									
DEPARTMENT	2011 ADOPTED BUDGET		2011 ACTUAL EXPENSES		2012 BUDGET REQUEST		Dollars over 2011		2012 DRAFT MGR RECOMM		2012 FC RECOMM		2012 FINAL Budget		% Increase over 2011		Tax Impact	
	BUDGET				REQUEST		Request		RECOMM		RECOMM		Budget					
Tax Calculation	2009 BUDGET	2010 BUDGET	2011 BUDGET	2012 BUDGET	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
COUNTY																		
Total Estimated Expenditures	15,634,955	16,275,674	16,529,584	17,403,778	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470	16,894,470
Total Estimated Revenues	(4,673,669)	(5,314,388)	(5,178,837)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)	(5,075,575)
Designated Surplus	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)
Tax Revenue Required	10,611,286	10,611,286	11,000,747	11,978,203	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895	11,468,895
Net Dollar Change		0	389,461	977,456	468,148	468,148	468,148	468,148	468,148	468,148	468,148	468,148	468,148	468,148	468,148	468,148	468,148	468,148
Percent from prior year		0.00%	3.67%	8.89%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%	4.26%

FY2012 COUNTY OF CUMBERLAND-**FINAL Valuation 1/23/2012**

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

The State of Maine Valuation for 2012 shows overall County increase of Valuation Growth

Tax Distribution Schedule						
	-0.3%		-3.03%			
Town	State 2011 Valuation	2011 TAX	State 2012 Valuation	Val Change %	2012 Tax	Percent Tax Change
Baldwin	160,750,000	89,103	158,450,000	-1.4%	92,449	3.76%
Bridgton	1,032,250,000	572,170	984,500,000	-4.6%	574,406	0.39%
Brunswick	2,141,500,000	1,187,020	2,028,050,000	-5.3%	1,183,264	-0.32%
Cape Elizabeth	1,789,750,000	992,047	1,710,750,000	-4.4%	998,136	0.61%
Casco	611,650,000	339,034	611,350,000	0.0%	356,692	5.21%
Chebeague Island	210,700,000	116,790	208,500,000	-1.0%	121,649	4.16%
Cumberland	1,084,700,000	601,242	1,068,500,000	-1.5%	623,416	3.69%
Falmouth	2,131,400,000	1,181,421	2,071,900,000	-2.8%	1,208,849	2.32%
Freeport	1,526,300,000	846,018	1,425,350,000	-6.6%	831,619	-1.70%
Frye Island	154,400,000	85,583	161,600,000	4.7%	94,285	10.17%
Gorham	1,432,100,000	793,804	1,445,250,000	0.9%	843,230	6.23%
Gray	891,800,000	494,319	894,800,000	0.3%	522,070	5.61%
Harpeswell	2,009,600,000	1,113,908	1,908,650,000	-5.0%	1,113,601	-0.03%
Harrison	523,800,000	290,339	505,500,000	-3.5%	294,934	1.58%
Long Island	148,850,000	82,507	145,400,000	-2.3%	84,834	2.82%
Naples	747,750,000	414,473	738,250,000	-1.3%	430,731	3.92%
New Gloucester	480,350,000	266,255	470,650,000	-2.0%	274,600	3.13%
North Yarmouth	451,550,000	250,291	436,650,000	-3.3%	254,763	1.79%
Portland	7,909,900,000	4,384,407	7,659,250,000	-3.2%	4,468,784	1.92%
Pownal	188,950,000	104,734	184,550,000	-2.3%	107,676	2.81%
Raymond	1,063,200,000	589,325	1,009,700,000	-5.0%	589,109	-0.04%
Scarborough	3,564,150,000	1,975,585	3,556,750,000	-0.2%	2,075,183	5.04%
Sebago	391,700,000	217,117	385,250,000	-1.6%	224,774	3.53%
South Portland	3,738,950,000	2,072,476	3,556,500,000	-4.9%	2,075,037	0.12%
Standish	1,104,900,000	612,439	1,046,900,000	-5.2%	610,813	-0.27%
Westbrook	1,862,950,000	1,032,621	1,847,650,000	-0.8%	1,078,010	4.40%
Windham	1,808,100,000	1,002,218	1,792,250,000	-0.9%	1,045,687	4.34%
Yarmouth	1,567,950,000	869,105	1,484,100,000	-5.3%	865,897	-0.37%
	40,729,950,000	22,576,349	39,497,000,000	-3.03%	23,044,497	2.07%
Tax Calculation	2009	2010	2011		2012	
Total Estimated Expenditures	32,141,848	32,782,570	33,036,480		33,401,366	
Total Estimated Revenues	(9,604,963)	(10,245,682)	(10,110,131)		(10,006,869)	
Designated Surplus	(350,000)	(350,000)	(350,000)		(350,000)	Net Increase
Tax Revenue Required	22,186,885	22,186,888	22,576,349		23,044,497	2.07%
	2009	2010	2011		2012	
Mil Rate	0.0005292875	0.0005404596	0.0005542936		0.0005834493	
Per \$1,000	0.5292875	0.540459603	0.554293554		0.583449303	

