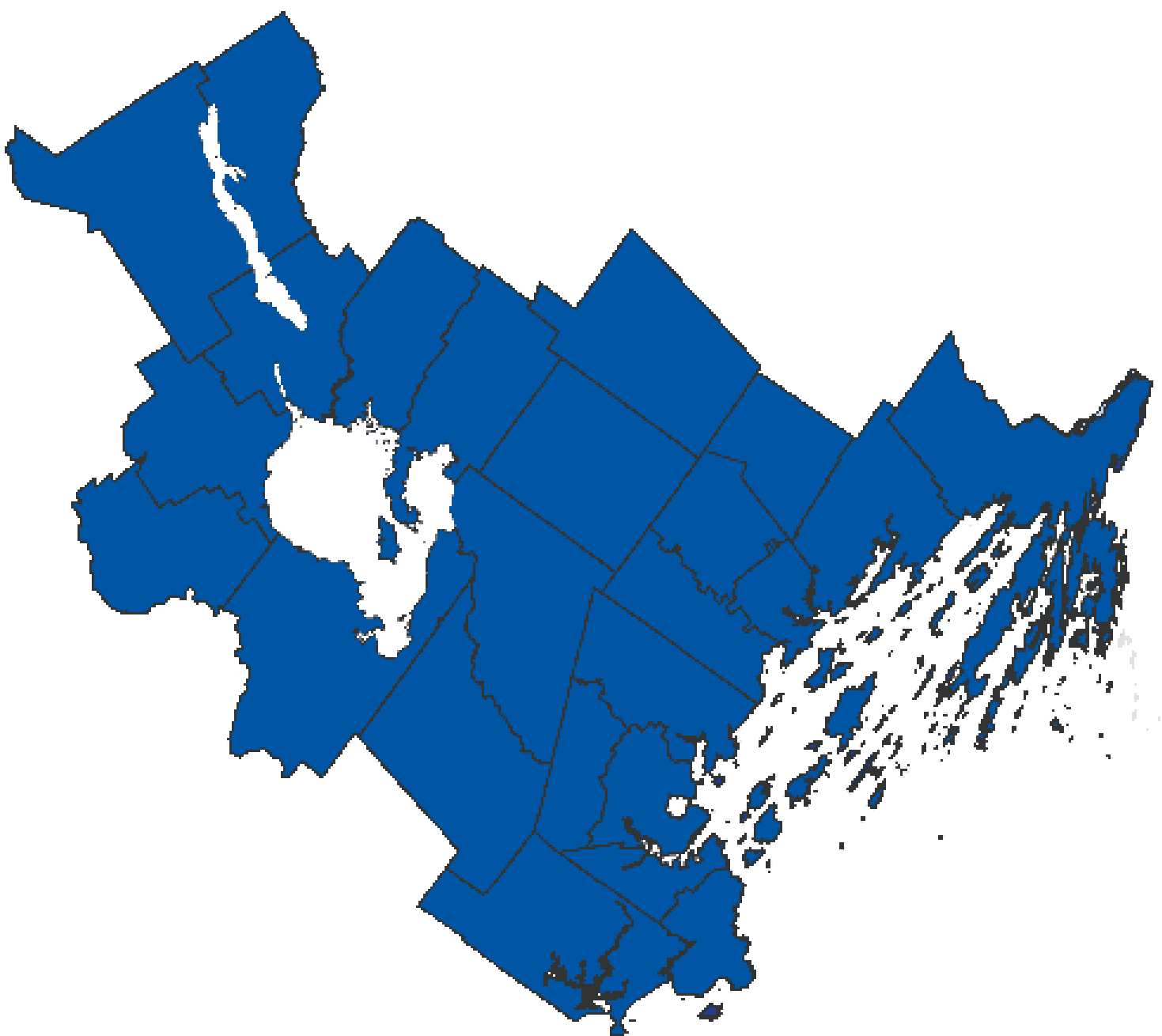


2011

CUMBERLAND COUNTY GOVERNMENT ANNUAL REPORT



2011

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Peter Crichton
County Manager

FROM THE MANAGER

Dear Citizens of Cumberland County:

On behalf of the Cumberland County Board of Commissioners, Richard Feeney, Susan Witonis, and Chair James Cloutier, I am pleased to present our 2011 Annual Report in accordance with the provisions of Title 30-MRSA, Section 952. This report is intended to provide the reader with a better understanding of the many services of Cumberland County Government.

Our mission statement reads: "The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner". In 2011, we continued to seek new ways to be a more efficient form of government, and to find better ways to serve our citizens. We have become involved with State and Federal issues impacting our county, researched potential new methods of doing business, and continually provide essential services to the taxpayers.

The following pages will provide you with a brief understanding of each department within Cumberland County Government, and their activity for 2011. Several departments also produce their own detailed annual report. We encourage you to go to our website at www.cumberlandcounty.org to see some of what we do at Cumberland County Government.

Sincerely,

A handwritten signature in blue ink that reads "Peter Crichton". The signature is written in a cursive, flowing style.

Peter Crichton
County Manager



James F. Cloutier
District 1



Richard J. Feeney
District 2



Susan E. Witonis
District 3

COUNTY COMMISSIONERS

The three commissioners are the chief elected officials of the county. Their primary role involves the approval of the county budget. This process allows the commissioners to assess county operations for both efficiency and effectiveness.

The commissioners establish these priorities when they levy a county tax on the towns and cities which are part of Cumberland County. The commissioners also provide representation on numerous boards and committees in furthering the goal of interagency cooperation.

In 2010, voters in Cumberland County approved a first-ever charter for the county. The charter was drafted over the course of two years by a Charter Commission created in 2008 that had 6 members elected by the public and 3 members appointed by the County Commissioners. A charter is the defining document of how a body of government organizes itself; selects officers, officials and employees; and establishes departments, agencies and boards. By voting for the charter, the number of districts and County Commissioners increased from 3 to 5 starting with the November 2011 election, to take office in January 2012.

HISTORY

The County of Cumberland was incorporated in 1760, named after William, Duke of Cumberland, son of King George II.

The county is comprised of three cities: Portland, South Portland, and Westbrook and twenty-five towns: Baldwin, Bridgton, Brunswick, Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Harpswell, Harrison, Long Island, Naples, New Gloucester, North Yarmouth, Pownal, Raymond, Scarborough, Sebago, Standish, Windham, and Yarmouth. The City of Portland is the county seat.

The area of the County is 853 square miles. The population as of December 2010 is 281,674.





Peter Crichton,
County Manager



Bill Whitten, Asst.
County Manager



Wanda Pettersen,
Director of Human
Resources

EXECUTIVE DEPARTMENT

These executive positions are under the office of the County Manager. The manager coordinates the budget process with the assistance of the Assistant County Manager, HR Director and Finance Director.

The County Manager provides the Commission with administration oversight of the operation and costs associated with the various service components of county government. The manager is also involved in collaborating with municipalities on opportunities to provide services more cost efficiently and effectively.

Bill Whitten, Assistant County Manager, is responsible for assisting the county manager in various aspects of county management. He also is the legislative liason for the Cumberland County Region in both Augusta and Washington, DC. He also serves as the County Economic Development and Information Director.

Human Resources

The Human Resources Department is responsible for recruiting and retaining the best employees for Cumberland County Government. The three Human Resources staff administers the wage and benefit program of 400 employees. The Department is responsible for the interpretation and administration of 5 collective bargaining agreements, along with the non union policies and administrative regulations. We are committed to building confidence, respect and contentment in our employees by providing employee assistance, wellness activities, blood drives, and health education programs.

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT



Aaron Shapiro
Director of Community
and Economic
Development Grant
Program

The Community Development program, now entering its sixth program year has become well established as a valuable ongoing initiative of Cumberland County government. The partnership with our communities begun in 2006 has continued to expand, evolve, and strengthen.

1) Cumberland County received its 5th allocation of HUD CDBG program funds as an "entitlement jurisdiction". The year's allocation of \$1,543,926 is used for community development projects and programs. Our two "set-aside" communities (Bridgton & South Portland) receive an annual allocation, with the remaining 23 member communities applying for funds through a competitive application process.

2) Grants awarded in June 2011 for community based and region-wide projects:

- Cape Elizabeth, (and other towns) - Domestic Violence Services - \$51,112
- Center for Therapeutic Recreation - \$6,950
- Community Counseling Center - \$15,000
- Freeport - Renovations to Community Services Building - \$143,851
- Gorham (Little Falls) & South Windham - Village Improvements - \$80,000
- Gray - Village Sidewalk Reconstruction - \$154,000
- Regional Housing Rehabilitation - Opportunity Alliance - \$150,000
- Naples - Food Pantry Deliveries - \$8,000
- Windham & Westbrook - Elderly Services - \$33,590
- Sebago - Weatherization for Elderly Homeowners - \$25,000
- Westbrook - Demolition of Maine Tire Building - \$125,000
- Westbrook - Downtown Pedestrian Improvements - \$70,000
- Falmouth - Food Pantry Space Planning - \$6,000
- Cumberland County - Home Share Study - \$7,882
- Standish - Mt. Division Rail Land-Use Study - \$13,351
- Scarborough - Affordable Housing Plan - \$10,000

- Town of Bridgton - Set-Aside Grant \$200,846
Renovations to Community Center kitchen; Dental Clinic; Exterior repairs to historic buildings
- City of South Portland - Set-Aside Grant - \$446,324
Mill Creek Park Improvements; Knightville Sidewalks; Public Services

3) Among projects completed during the year, highlights include:

- Bridgton - Park & sidewalks at Pondicherry Square; park at Town Library
- Freeport - Renovation & expansion at Freeport Community Services building
- Gorham - Reconstruction of village sidewalks
- South Portland - Handicap access ramp to Ferry Village trail segment
- Westbrook - New doors & windows at Westcott Community Center
- Yarmouth - Reconstruction & expansion of Bartlett Circle Senior Center

4) New grantees for the 2012 program year were selected in April, 2012. Our CDBG allocation for 2012 will be \$1,439,335.

5) Theo Holtwijk, Director of Long Range Planning for the Town of Falmouth currently serves as Chair of the program's Municipal Oversight Committee (MOC). The MOC is the assembly of all 25 participating communities providing policy guidance and oversight to the program.



Gorham Sidewalks: June 2011



CUMBERLAND COUNTY VIOLENCE INTERVENTION PARTNERSHIP



Faye Luppi
Violence Intervention
Program Director

In 2010, VIP received a two-year OVW/DOJ grant for \$399,905. This brings the total received from OVW for this project to \$3.1 million since 1997.

VIP project goals are to coordinate a community response to domestic violence, hold offenders accountable and enhance victim safety.

VIP has nine current initiatives:

- Provide specialized services to elder victims; in 2011, 64 elder DV victims were served by our project's specialist in advocacy for elder victims - including hospital response, difficult housing issues, support groups, and protection orders and other court advocacy
- Working with the business community to identify best practices for addressing workplace domestic violence; the 2011 focus was the release of the DV Abusers in the Workplace toolkit and film spearheaded by the Maine DV Coalition and the Maine Dept. of Labor
- Participating in the DV Court Project to coordinate civil and criminal dockets, and judicial monitoring, using a dedicated probation officer and Maine Pre-trial Case Manager and risk assessment tools. The DV probation officer has supervised 212 probationers in 2011 at a higher level than would be possible without this project. The MPS DV Case manager has supervised 62 offenders in the community in 2011 (62 times an average of 90 bed days out per client, equals a significant savings for the jail). As part of this objective, we also work closely with the DV Unit of the DA's Office.
- Working with leaders in the refugee and immigrant communities to conduct outreach, including support for language line services, and translation of outreach materials. We are active partners with the United Somali Women of Maine and co-sponsored the 2011 Refugee DV and Sexual Assault Conference.
- Providing outreach, advocacy and re-entry planning for incarcerated victims of domestic violence. In 2011, the Incarcerated Victim's Advocacy Program at the Cumberland County Jail

and the Maine Correctional Center has served over 430 victims of abuse with education support groups, case management services, and transitional and re-entry services for the women at CCJ when they leave the jail. A Community Resources book was developed by the advocate for incarcerated victims for their use upon re-entry into the community, and is posted on the County website.

- Training healthcare providers, in partnership with the Physicians for Social Responsibility and the Maine CDC. In 2011, 147 healthcare providers were trained about the importance of screening/referral for DV through this project.
- Continuing translation of stalking information and distribution of stalking kits including such items as stalking logs, disposable cameras, etc.
- Partnering with local faith communities, including New Mainers, to increase awareness of domestic violence, and how faith leaders and communities can be part of the response to DV; 90 DV training packets provided to faith leaders
- Collaborating with disability advocate Alpha One to increase awareness about special barriers faced by victims with disabilities

1722 law enforcement officers and criminal justice personnel, physicians, bail commissioners, and others were trained in 2011 about domestic violence through VIP. Our most recent trainings include: Response to DV and New Mainers; DV training for bail commissioners; Coordinated Community Response for the Lakes Region; and Advanced Practices In Domestic Violence Cases: Techniques To Increase Victim Safety And Offender Accountability provided by a national law enforcement trainer.

VIP has also been an active partner with the Community Counseling Center's (CCC) Children's Initiative, where we have facilitated referral of children exposed to DV for evidence-based, trauma informed counseling.

CUMBERLAND COUNTY FACILITIES DEPARTMENT & INFORMATION TECHNOLOGY



Bruce Tarbox,
Facilities Director



John Joy,
Information
Technology Director

Facilities Department

On behalf of the employees of the Facilities Department, I am pleased to submit this report. The facilities staff continues to provide excellent service, response, and quality maintenance for Cumberland County facilities. Their dedication, initiative and innovation have brought us successfully through another year.

Our facilities are unique and diverse. We have a 110 year-old court house that requires sensitive attention due to its historical significance. On the opposite side of the spectrum we also maintain a state-of-the-art complex at the Communications Center in Windham. The County Jail campus also presents a complex set of challenges and requires an intense level of maintenance and preventative maintenance due to security, safety and 24/7 operation requirements. Both the CCRCC and the Jail complexes demand the difficult to attain goal of 100% uptime.

Some Highlights of 2011

- Renovated and constructed new offices and workstations in the District Court areas
- Replaced the energy management system at the County Jail
- Repaired, resurfaced and sealed parking garage flooring and repaired lighting, floors 1-2
- Replaced security doors at the County Jail
- Resurfaced floors at County Jail
- Installed central air-conditioning units within the courthouse administration areas
- Upgraded the radio room UPS system at the CCRCC. Installed remote generator failure alarm systems at the county microwave radio sites in Harpswell, Casco, and Harrison
- Responded to 890 service calls

We will continue to maintain County Facilities with fiscal responsibility, safety and the use of local businesses where feasible.

Information Technology Department

2011 was a very busy year for the IT Department. In addition to the daily tasks of maintaining the highest quality of service for our 3 campuses, our IT Staff made great strides in updating our existing equipment, finding more efficient ways to do daily tasks and continue to further their education to meet today's demanding IT needs. The following is a small sample list of the items that we completed over the year:

- replaced switches at courthouse
- replaced routers at LEC & RC
- replaced T1 lines with Fiber Metro WAN
- replaced IBM server
- migrated our email system from Groupwise to GMail
- configured firewall to allow iphone & other mobile devices to vpn into network to access Spillman Touch
- implemented Spiceworks - an IT helpdesk software
- installed new spillman modules, avl, forms, touch
- installed driver's license scanners for patrol
- DA migrated to Justware for their records management
- implemented a web-based announcement service for subscribers to get announcements from Cumberland County Government

Training

In 2011, Aaron Gilpatric & John Moran attended a week long training for Spillman Software. Aaron & John also became certified in EcCouncil Certified Ethical Hacker. John Moran also took EnCase Certification from Guidance Software, CFCE Certification from IACIS, and completed his BS in Computer Forensics from Champlain College in Vermont. Angela Berube-Gray received training on Adobe Illustrator CS5. Jason Leveille earned his certification for Justware System Administrator.



CUMBERLAND COUNTY REGISTRY OF DEEDS & CUMBERLAND COUNTY REGISTRY OF PROBATE

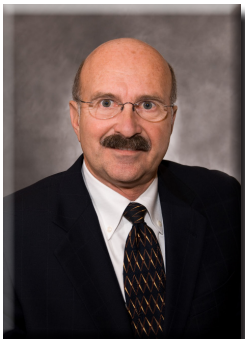


Pamela Lovley
Register of Deeds

Registry of Deeds

The Registry processed 66,708 documents and 383 plans this year. Revenues generated by the Registry of Deeds for 2011 totaled \$8,332,172. From this amount the registry transferred \$5,728,228 to the State, which represents 90% of the transfer tax and CITT tax collected. The County's 10% share of transfer tax and CITT tax was \$636,470.

In accordance with Chapter 503, Sec. 1. 33 MRSA §752, the State gave the Registries of Maine authority to collect a \$3.00 surcharge for each document recorded. Our surcharge collections totaled \$159,516.



Judge Joseph Mazziotti,
Probate Judge

Registry of Probate

We were pleased to continue the smooth operation of the office, providing the excellent customer service of which we are so proud. We received a total of 1,693 new filings, including 1,035 formal and informal estates and related matters, 123 guardianships of minor children, 136 guardianships of incapacitated adults, 185 adult name changes, 68 minor name changes, and 146 adoptions. Every municipality in the County is represented in proportion to their population in these totals.

The Cumberland County Registry of Probate has been designated as one of four pilot counties to begin the process of electronic filing of all types of cases in our jurisdiction. The State Advisory Committee has proposed new rules to enable this effort to go forward.

Judge Mazziotti continues to serve on the Probate and Trust Law Advisory Committee, a statewide committee comprised of judges and lawyers charged with reviewing probate policies and procedures and making recommendations to achieve greater consistency and uniformity among the Counties. Judge Mazziotti has also been elected as President of the Maine Probate Judges Assembly for the upcoming year. In this role he will coordinate communication between all the probate judges in the state and the Maine Supreme Court and other state courts, and will be a public spokesperson for the probate judges on statewide issues.

A highlight of the year is always Adoption Day in November, sponsored by Maine Department of Health and Human Services, Casey Family Services, the Probate Court, and the Children's Museum in Portland, which hosts the event where over 15 adoption finalizations are celebrated in one afternoon.



Jack O'Brien
Register of Probate

The probate staff consists of elected officials Joseph R. Mazziotti, Judge of Probate and John B. O'Brien, Register of Probate. Barbara Gauditz is the Deputy Register. Judith Lavoie is the Legal Secretary who coordinates the Judge's schedule and court calendar and processes adoption and name change petitions. Clerks Martha Hughes, Jeff Kimball, and Halli Perrigo share the work of processing formal and informal estates, claims against estates, closing statements, guardianship and conservatorship petitions, and the numerous requests for certified copies of wills and various other documents.

CUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY



James Budway,
Director

The County of Cumberland's Emergency Management Agency is responsible for carrying out the annual work program and other tasks directed to the agency by the State of Maine, Department of Defense, Veterans and Emergency Management.

The mission of the Emergency Management Agency is the coordination, preparation and carrying out of all emergency functions, except military, to minimize and repair injury and damage resulting from a disaster which exceeds local and County resources. The Emergency Management Agency's responsibility embraces active involvement in state and federally administered programs which include:

- Civil Emergency Preparedness, MRSA Title 37B and 42 USC 5121 et seq.
- Terrorism / Weapons of Mass Destruction
- Hazardous Materials and Community Right to Know programming, MRSA Title 37B and PL 99-499 Title III and 40 CFR 1910.120
- Dam and reservoirs safe operation and planning program, MRSA Title 37B, chapter 21

The activities of the Cumberland County Emergency Management Agency staff for the year 2011 are as follows:

Declarations & Emergencies:

- EOC Activation Severe Winter Storm 1/21/11
- Severe Storm declaration 2-1-11 for storm of 12-12 through 12-19, 2010
- Hurricane Irene, 8-27 to 8-29, 2011

2011 Homeland Security Grants:

- \$515,695 was awarded through Cumberland County Emergency Management in 2011 in the form of Homeland Security Grants

Local Emergency Planning Committee Activities:

- Received, reviewed and Logged Tier II reports for over 85 EHS and over 250 non EHS facilities
- Provided local responders with over \$9,335.00 in Hazardous Materials Training Grants

- Fairchild Semiconductor HAZMAT Drill
- Mapping of EHS Facilities
- Conducted Facility Plan Reviews, Facility Exercise Reviews, Dam Plan Reviews

Exercises:

- MEMA ICS/EOC Exercise
- Portland Jetport
- Presumpscot Valley HazMat Team Exercise
- Evaluator for Waldo County Exercise
- Southern Maine Hospice Care Exercise

Special Teams:

- IMAT (Incident Management Assistance Team): Continued to build and train members
- MRC worked toward developing a Cumberland County Medical Reserve Corps
- FAST worked toward the development of a Functional Needs Assessment Team for Cumberland County
- Drafted an MOU between CCEMA and the Southern Maine COAD (Community Organizations Active in Disaster)
- CART: the Cumberland County Animal Response Team participated in many exercises, trainings and public events
- ARES - Supported local activities of ARES Group

NIMS:

National Incident Management Systems (NIMS) - Continued to provide support to communities for all NIMS/NIMCAST 2011 updates and requirements.

Tsunami Preparedness Grant:

Was received in the amount of \$39,000, which will purchase Emergency Information roadway signs and translate preparedness information into several non-English languages to include Braille.

Training Provided:

- Pet Sheltering
- Pet CPR
- FEMA STEP School Program
- REMS school training
- Instructed IS 100 & IS 700 Training
- ICS 300 & ICS 400
- HazMat Awareness to Community responders



CUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY, CUMBERLAND COUNTY FINANCE DEPARTMENT & TREASURER

- IRT Bomb Class for Emergency responders
 - IMAT Training to Responders
 - Organized and participated in the 2011 Homeland Security Grant Review Committee
 - Coordinate the HDER surplus Property information for municipalities
 - Participated in the Southern Maine COAD activities
 - VRC Volunteer Training
 - Participated in Inter-local Storm water Group Meetings
 - Participated in River Flow Advisory Meetings
 - Traffic Incident Management Group
 - Participated in Public Information / Speaking engagements:
 - Southern Maine EMS Expo
 - New Gloucester Community Fair
 - Scarborough Summerfest
 - Rescues on the Runway
 - Great State of Maine Airshow
- Cumberland County Hazard Mitigation Plan Update:***
Plan was given final adoption by The Cumberland County Commissioners and is awaiting FEMA approval.
- Miscellaneous Activities/Projects:***
- Updated County & Municipal EOP's
 - Began using Social Networking as a means of Public Notification
 - Management of MEMA Credentialing for Special Teams
 - GIS Map production for Cumberland County Towns
 - Management of HAN and City Watch Notification Systems
 - Assisted municipalities with radio programming
 - Law Enforcement Grant Review

Finance Department

The Finance Department prepares the annual budget and maintains all accounting functions for the County's \$40 million budget, including accounts payable, accounts receivable and payroll. The department has received national recognition annually for its governmental accounting practices. For a copy of the complete budget, please go to www.cumberlandcounty.org/finance and download the 2010 Budget.



Vic LaBrecque,
Director of Finance



Diane Gurney,
Treasurer

Treasurer

The Treasurer of Cumberland County is elected every four years. The Treasurers' duties involve making investments for the County, reviewing and signing accounts payable checks, and participating in the annual tax anticipation notes procedure.

CUMBERLAND COUNTY DISTRICT ATTORNEY'S OFFICE



District Attorney
Stephanie Anderson

With the move of the Cumberland County District Attorney's Office to their new case management system, 2011 marked a notable year for prosecutors in the State of Maine. For the first time, all eight State of Maine District Attorney Offices are running instances of the same case management system. This was a huge undertaking by this office to convert 12 years of data from a very old system and to adjust our internal business practices to fully utilize the potential of the new technology and to accomplish both tasks in a manner that was clear and meaningful to the staff.

Juggling their responsibilities and the monumental change of a brand new case management system was daunting and the staff carried it off without interruption.

We now collaborate and participate with the other districts to determine information technology policy for prosecutors as well as statutory allegation and document templates. We are establishing more consistent coding of cases for the purposes of better tracking crime trends to respond appropriately. By using these consistent methods, we are establishing a means to report consistent statistical information on the prosecution of crimes Statewide.

During this migration to a new case management system, our staff was continuing to get the job done and live up to our mission:

We are committed to providing prompt, effective and compassionate prosecution of all cases charged in a manner that protects the constitutional and legal rights of the accused, advocating for the interests of the victim, respecting law enforcement agencies, promoting public safety and being responsible stewards of public resources.

Having a new case management system has enabled us to explore new technology to find efficiencies for tedious repetitive tasks. In 2011, we began a project that would harness a statewide brokering technology to

import specific case information from a Law Enforcement into our case management system thus minimize the amount of data entry required to log in a case. The Interface Project (TIP) is collaboration with the Portland Police Department, the South Portland Police Department and the Cumberland County Sheriff's Department.

Because many law enforcement agencies utilize the same records management system, this project will benefit all of Maine's District Attorney's offices. Once one records management system is configured to send the data to Cumberland County, the configurations can be used by any other Law Enforcement Agency using that same records management system with very minimal costs to do the same.



Cumberland County Courthouse



Cumberland County District Attorney's Office



CUMBERLAND COUNTY DISTRICT ATTORNEY'S OFFICE



Deputy District Attorney
Megan Elam

In 2011, we received and reviewed 12,712 cases from Law Enforcement Agencies:

2011 YEAR END STATISTICS			
BRUNSWICK POLICE DEPARTMENT	755	MAINE CORRECTIONAL CENTER	12
BRIDGTON POLICE DEPARTMENT	321	MAINE DRUG ENFORCEMENT AGENCY	206
CAPE ELIZABETH POLICE DEPARTMENT	175	MARINE PATROL	75
COURT SECURITY	30	MAINE STATE POLICE	595
CUMBERLAND COUNTY SHERIFF'S DEPT	1,111	OTHER COUNTY LAW ENFORCEMENT AGENCIES	9
CUMBERLAND POLICE DEPARTMENT	217	PORTLAND POLICE DEPARTMENT	3,445
DEPARTMENT OF MOTOR VEHICLE	5	RAILROAD POLICE	1
FALMOUTH POLICE DEPARTMENT	327	SCARBOROUGH POLICE DEPARTMENT	681
INLAND FISHERIES AND WILDLIFE	229	STATE FIRE MARSHALL	8
FREEPORT POLICE DEPARTMENT	267	SOUTH PORTLAND POLICE DEPARTMENT	1,266
FRYE ISLAND POLICE	10	TOWN ANIMAL CONTROL	4
FORESTRY SERVICE	16	UNIVERSITY OF SOUTHERN MAINE POLICE	51
GORHAM POLICE DEPARTMENT	558	WINDHAM POLICE DEPARTMENT	465
HARBOR MASTER	1	WESTBROOK POLICE DEPARTMENT	1,628
LONG CREEK YOUTH DEVELOPEMENT CENTER	125	YARMOUTH POLICE DEPARTMENT	119

In 2011, we supervised 526 participants in our diversion programs. 245 defendants performed 9,246 hours of community service work. Only 55 participants were terminated from the program for non-compliance. During the same time frame we referred 173 cases to the Check Enforcement program which was able to return over \$10,000.00 to local area merchants. As of this writing, we are collecting restitution for the victims in 1,278 cases. We continue to perform many other important duties in addition to prosecuting cases like advising or participating in a variety of organizations and community initiatives. Some of these include the National District Attorney's Association, Violence Intervention Partnership, Maine Juvenile Justice Task Force, Criminal Law Advisory Commission, and the Maine Prosecutor's Association. You may also find members of this office teaching various legal courses at the University of Maine, Southern Maine Technical College or the Maine Criminal Justice Academy.

CUMBERLAND COUNTY SHERIFF'S OFFICE



Sheriff Kevin J. Joyce

Last year was a very busy year at the Cumberland County Sheriff's Office (CCSO). We accomplished some re-alignment of supervisory staff at the jail and added a new supervisors position in the patrol division. We also did some preparation for CALEA accreditation in the Law Enforcement Division, so that we could formally begin the pursuit of accreditation in 2012. In the fall, the Command Staff and various members of the agency worked on our strategic plan, which will be finalized and published in early 2012.

Some of the initiatives that the Cumberland County Sheriff's Office undertook during the past year were as follows:

- Drivers license scanners installed in every patrol vehicle
- Replacement of the communication system in the Cumberland County Jail
- A law enforcement contract with the Town of Gray
- The acquisition of an Armored Personnel Vehicle (APV) from the military through their DRMO program
- A grant to fund a pilot project that allows state, local and federal law enforcement agencies the ability to listen to recorded inmate telephone calls

Each Division of the Sheriff's Office performed as follows:

Patrol:

- 31,010 calls for service
- 589 arrests
- 7,506 traffic stops
- 1,307 vehicle accidents, including 2 fatal accidents

Calls by District:

- District 1 - 7,669
- District 2 - 10,425
- District 3 - 6,849
- District 4 - 3,788
- District 5 - 2,279

K-9:

- 130 calls for service

Reconstruction Unit:

- 12 calls for service, 5 in-house and
- 7 for outside agencies

Dive Team:

- 3 calls for service
- 1 volunteer assignment
- 9-8 hour training sessions

Civil:

- Served - 10,146 court papers

Emergency Services:

- 2 calls for service
- 18-8 hour training sessions

Community Policing Programs:

- Drug Take-Back Days removed 14,120 pounds of unwanted drugs
- Underage Drinking Coalitions
- Text-A-Tip
- Senior Neighbor Awareness Program
- Police Athletic League
- 5-K Fugitive Run
- Volunteers in Police Services
- TRIAD

Criminal Investigations:

- Sex Registry - 95
- Sex Crimes - 65
- Missing Persons - 18
- Theft - 163
- Assault - 40
- Burglary - 371
- Robbery - 5
- Death - 29



CUMBERLAND COUNTY SHERIFF'S OFFICE



Chief Deputy
Naldo P. Gagnon

Training:

- Drug Recognition Expert
- FBI Low Speed EVOC
- Polishing the Badge
- Caliber Press Street Survival
- National Forensic Academy
- Crisis Intervention Training

Evidence Technicians:

- Processed 191 items of evidence

Grant Funding:

- COPS Hiring Grant
- Project Safe Neighborhood
- Maine Bureau of Highway Safety
- STOP-VAW Grant
- Bulletproof Vest Partnership Grant
- Justice Assistance Grant

Jail Bookings by Criminal Charge:

- Alcohol - 284
- Assault - 146
- Burglary - 384
- Criminal Mischief - 101
- Control/Substance - 292
- Cntrl/Sub. - Sale - 132
- Disorderly Conduct - 504
- Domestic Violence - 696
- Failure to Appear - 448
- Failure/Pay Fine - 759
- Judgement/Commit. - 623
- Obstruction - 450
- OUI Drugs/Alcohol - 948
- Probation Violation - 167
- Traffic Offense - 545
- Theft - 651
- Trespassing - 363
- Release Violation - 386

Total Inmate Classification:

- Federal - 277
- Immigration - 146
- Probation Hold/Revocation - 287
- Pre-Trial - 1,114
- Sentenced - 2,947
- Pre-Arraigned - 5,312
- Other (DOC, Surrounding Counties, etc.) - 908

Gender Ratio:

- Female - 2,310
- Male - 8,821

Food Services:

- Meals Served - 523,556
- Total Cost - \$552,160.43

Community Service:

- Hours Worked - 23,064
- Estimated Value of Services - \$391,855.00

Work Release:

- Number of Participants - 100
- Room and Board Reparation - \$55,163.00
- Job Sites Include:
 1. Goodwill
 2. Portland Public Works
 3. EcoMaine
 4. CC Ground Crew
 5. CC Construction

Inmate Education:

- Vocational Training - 318 participants
- GED Preparation - 155 participants

As Sheriff, I am dedicated to the Cumberland County Sheriff's Office remaining an organization of excellence. It is truly an honor to work on behalf of the citizens of Cumberland County with the men and women of the Cumberland County Sheriff's Office

CUMBERLAND COUNTY REGIONAL COMMUNICATIONS



Bill Holmes, Regional
Communications
Director

On behalf of the staff members of the CCRCC, I am pleased to present you with a brief synopsis of the CCRCC activities in 2011. As always, I appreciate the job that the CCRCC staff members do for our public safety agencies and citizens of Cumberland County and I am very proud to serve as their Director.

There were several significant developments at the CCRCC in 2011:

- The Town of Bridgton became the newest community to join the county for emergency communications service. Bridgton joined the CCRCC in August 2011. Since that time, we have developed a very good working relationship with Bridgton officials. We especially appreciate the efforts of their Town Manager Mitch Berkowitz, their Police Chief Kevin Schofield and their Fire Chief Glen Garland for working diligently to make the transition to the CCRCC as smooth as possible. We appreciate the opportunity to provide this valuable service to the Town of Bridgton.
- I am pleased to report that the CCRCC was successful in securing grant funding in the amount of \$235,000.00 to support the purchase and installation of a new Radio Tower here at the Windham facility. We are currently working to secure State and Local cooperation to install the tower and appreciate the assistance of the Facilities staff, the EMA staff and the County Attorney, Pat Dunn, on this important project.
- The CCRCC hired Deputy Director Deb Plummer. Deb Plummer has more than 30 years of experience as a Communications / PSAP Director for the Town of Naples. Deb was one of the first directors of a regional communications center. I could not be more pleased with the job Deb has done at the CCRCC.

One of the most significant projects Deb has worked on is the CCRCC Quality Assurance program. The CCRCC currently conducts mandated quality assurance

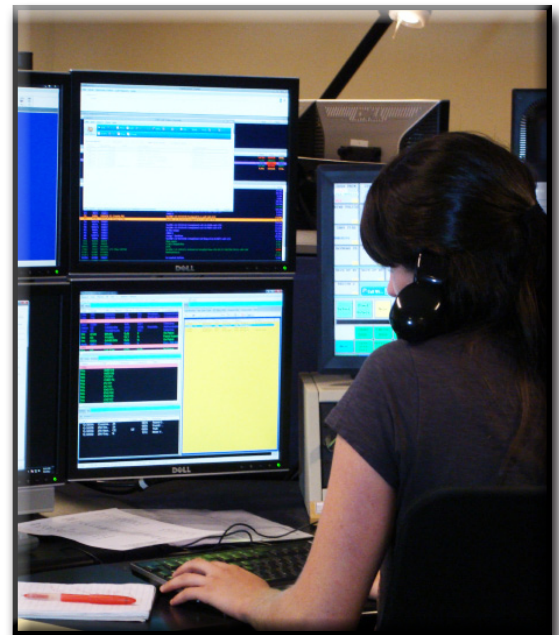
review on medial calls but has never done scheduled quality assurance of Police and Fire calls.

Deb has put together an excellent quality assurance program for Police and Fire calls which we expect to be effective on September 1, 2012.

Deb has also been very instrumental in implementing many of the recommendations from the L. R. Kimball report designed to make the CCRCC operations more effective and efficient.

- Cumberland County hired L. R. Kimball to conduct a comprehensive emergency communications study in an attempt to analyze several important operational projects at the CCRCC.
 1. Staffing
 2. 2004 Study accomplishments
 3. Operational budget
 4. Efficiency in operations

After their review, L. R. Kimball made several important findings and recommendations.



Dispatcher Lynch on a 911 call



CUMBERLAND COUNTY REGIONAL COMMUNICATIONS

1. Kimball noted that the County and the CCRCC have completed nearly all of the recommendations they made in their 2004 review of the agency.
2. Kimball recommended that the County increase the Full Time staffing level from 33.5 to 38.
3. Kimball recommended that the County establish 5 working committees to address specific issues:
 - Computer Aided Dispatch (CAD)
 - Frequency Sharing Ancillary Duties
 - Law Enforcement Policy
 - Fire / EMS Policy



Shift Supervisor Durrah and Dispatcher Bellino

Deb Plummer, many members of the CCRCC Board of Directors and CCRCC Supervisory staff have made significant progress in each of the areas listed. We expect the changes made from the work of these committee members to have a very positive impact on future operations of the CCRCC.

Deb Plummer and I, in addition to the professional staff members of the CCRCC, are honored to serve the citizens of Cumberland County. We appreciate all the support that the Commissioners, County Manager / Deputy Manager and other departments continue to give us in an attempt to provide the highest quality service to our public safety agencies.

2011 YEAR END STATISTICS

Baldwin	176	Gorham FD	2,728
Bridgton PD	2,649	Gorham PD	16,313
Bridgton FD	163	Harpwell Neck FD	275
Casco	694	Long Island FD	216
Chebeague Island	103	Naples FD	831
CCSO	30,514	New Gloucester FD	504
Cumberland FD	930	Orr's Baileys FD	197
Cumberland PD	10,908	Raymond FD	791
Cundy's Harbor FD	174	Windham FD	2,700
Frye Island PD	351	Windham PD	16,749
Frye Island FD	35	American Red Cross	108
Gray	1,142		
Total	89,331		
9-1-1- Calls	24,523		

CUMBERLAND COUNTY INITIATIVES



Elizabeth Trice
Grants & Special
Projects Coordinator



Beth Blakeman-Pohl
Drug Free Community
Coordinator

Energy:

Pursued, won and administered \$600,000 in Energy Efficiency and Block Grant funds. Participated in process to create Regional Energy Plan, complete January 2012.

Social Services/ Homesharing Study:

Received \$10,000 in CDBG funds to convene regional agencies and study creating a program to increase homesharing as a strategy for affordable housing and supporting seniors. Homesharing do-it-yourself legal information will be created in partnership with Pine Tree Legal and made available to educate the general public and social service professionals.

Transportation, Land Use & Sustainability:

- PACTS Planning Committee
- Liaison to county-funded transportation projects
- Participates in Southern Maine Partnership for Sustainable Development (SMPSD) which received \$1.6M through GPCOG. Coordinating with GPCOG and GoMaine about creating a Transportation Management Association (TMA) that would have a board of area employers dedicated to improving transportation services in the region. New developments in Portland are now required to have a Transportation Demand Management Plan.

Public Health:

Convened regional Public Health & Transportation professionals four times in fall of 2011 to share information and generate ideas and strategies for collaboration.

Stream-Road Crossing Group:

Coordinated group to preserve infrastructure, reduce flood risk and maintenance costs, and improve fish habitat by increasing coordination, providing technical assistance, grant writing and data. Atlas showing flood risk, fish passage barriers, and priority habitat provided to municipal public works directors in early 2012.

Drug-Free Communities Through Casco Bay CAN - Create Awareness Now

In the first year of its existence, the Casco Bay CAN's goals were all met. Some of the accomplishments include:

- Built a coalition membership of 12 members
- Increased Coalition Visibility & Credibility as a Leader and Resource by creating a web presence utilizing a web site, Facebook, Twitter & Constant Contact Direct E-Mail Marketing
- Communications strategy:
 1. 14 articles in print media sources
 2. 3 radio spots with website postings
 3. 12 local affiliate news spots with website postings
 4. 1 NE tv network spot with website posting
 5. 3 Community Newsletter articles
 6. 2,140 rack cards, brochures, posters and other materials distributed
 7. Provided 6 community Presentations
- Reduced Youth Substance Abuse in the Casco Bay Community by Disseminating information via 2 Table Talk Sessions
- Increased Outreach/Collaboration with all regional schools and establishing an outreach subcommittee with Statewide DFC collaboration
- Increased Enforcement of UD and Youth Drug Misuse via a Multi-Jurisdictional Law Enforcement Subcommittee with reps from all towns in service area, anonymous tip line implemented / promoted with 36 tips to-date / 32 in our area / 29 related to UD or drugs; distributing information on UD harms, and promoting CAN; hosted Take Back Drug events in April in all communities; Cumberland and Freeport hosted Project Sticker Shock with 14 teens participating and 5 retailers; hosted RBS training with 30 local attendees registered; and collaborating with juvenile corrections system to strengthen and promote consistent diversion policies and protocol around UD violations.



COUNTY OF CUMBERLAND: BUDGET 2011

DEPARTMENT	2010 ADOPTED BUDGET	Expended as of 8/31/2010	2011 BUDGET REQUEST	Dollars over 2010	Mgr Cuts from Request	2011 MGR RECOMM	2011 BAC Recommend	2011 Adopted Budget	% Increase over 2010	Tax Impact
Emergency Mgmt Agency	362,735	335,276	383,430	20,695	(8,889)	374,541	374,541	374,541	5.71%	0.05%
District Attorney	1,406,388	1,276,649	1,409,410	3,022	(17,891)	1,391,519	1,391,519	1,391,519	0.21%	-0.07%
Treasurer	34,075	34,995	36,793	2,718	(812)	35,981	35,981	35,981	7.98%	0.01%
Facilities	1,568,270	1,490,174	1,606,622	38,352	(23,028)	1,583,594	1,583,594	1,583,594	2.45%	0.07%
Registry of Deeds	793,566	713,173	763,194	(30,372)	(6,756)	756,438	756,438	756,438	-3.83%	-0.17%
Registry of Probate	493,871	467,586	506,501	12,630	(2,709)	503,792	503,792	503,792	2.56%	0.04%
Finance	361,029	356,314	371,110	10,081	(2,031)	369,079	369,079	369,079	2.79%	0.04%
Communications	1,914,723	1,695,914	2,010,304	95,581	(10,825)	1,999,479	1,999,479	1,999,479	4.99%	0.38%
Enterprise **										
Executive-Admin	601,732	635,951	589,393	(12,339)	(2,750)	586,643	586,643	586,643	-2.05%	-0.07%
Executive-Garage	81,748	83,449	83,418	1,670	(312)	83,106	83,106	83,106	2.04%	0.01%
Information Technology	554,767	545,817	560,909	6,142	(2,032)	558,877	558,877	558,877	1.11%	0.02%
Human Resources	259,707	246,356	273,308	13,601	(1,196)	272,112	272,112	272,112	5.24%	0.06%
Sheriff-Admin	845,026	785,418	867,722	22,696	(3,793)	863,929	863,929	863,929	2.69%	0.09%
Sheriff-Law Enforcement	3,657,940	3,635,409	3,848,057	190,117	(58,795)	3,789,262	3,789,262	3,789,262	5.20%	0.59%
Sheriff-Civil	280,210	246,933	291,183	10,973	(11,355)	279,828	279,828	279,828	3.92%	0.00%
Debt Service	2,255,301	2,255,301	2,360,301	105,000	-	2,360,301	2,360,301	2,360,301	4.66%	0.47%
Debt Interest- Bonds	266,471	266,471	160,234	(106,237)	-	160,234	160,234	160,234	-39.87%	-0.48%
Debt Expense - TAN Loans	87,001	90,139	60,500	(26,501)	-	60,500	60,500	60,500	-30.46%	-0.12%
Grants	148,413	151,297	151,297	2,884	(2,772)	148,525	148,525	148,525	1.94%	0.00%
Human Services	166,599	269,013	269,013	102,414	(68,269)	200,744	235,744	235,744	61.47%	0.31%
Pension Life- Retirees	2,800	2,800	2,800	-	-	2,800	2,800	2,800	0.00%	0.00%
Contingent Account	30,000	30,000	30,000	-	-	30,000	30,000	30,000	0.00%	0.00%
Sal./ Ben./ Term. Pay	3,300	3,300	3,300	-	-	3,300	3,300	3,300	0.00%	0.00%
Unemployment Insurance	50,000	40,000	40,000	(10,000)	(10,000)	30,000	30,000	30,000	-20.00%	-0.09%
Referendum and Public Info	50,000	50,000	50,000	-	-	50,000	50,000	50,000	0.00%	0.00%
Total Expenditure Summary	16,275,674	15,707,634	16,728,799	453,127	(234,215)	16,494,584	16,529,584	16,529,584	1.56%	1.14%
Change		(568,040)	453,125	453,125	(234,215)	218,910	(35,000)			

DEPARTMENT	2010 ADOPTED BUDGET	Expended as of 8/31/2010	2011 BUDGET REQUEST	Dollars over 2010	Mgr Cuts from Request	2011 MGR RECOMM	2011 BAC Recommend	2011 Adopted Budget	% Increase over 2010	Tax Impact
Tax Calculation	2008 Budget	2009 BUDGET	2010 BUDGET	2011 BUDGET REQUEST	2011 MGR RECOMM	2011 BAC Recommend	2011 Adopted Budget	Percent Impact from 2010 Budget		TAX Impact
COUNTY										
Total Estimated Expenditures	15,259,023	15,634,952	16,275,674	16,728,799	16,494,584	16,529,584	16,529,584	253,910	1.56%	1.14%
Total Estimated Revenues	(4,820,878)	(4,673,669)	(5,314,388)	(5,178,837)	(5,178,837)	(5,178,837)	(5,178,837)	135,551	-2.55%	0.61%
Designated Surplus	(400,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	-	0.00%	0.00%
Tax Revenue Required	10,038,145	10,611,283	10,611,286	11,199,962	10,965,747	11,000,747	11,000,747	389,461	3.67%	1.76%
Net Dollar Change		573,138	0	588,676	354,461	389,461	389,461			
Percent from prior year		5.71%	0.00%	5.55%	3.34%	3.67%	3.67%			

