

# CUMBERLAND COUNTY Maine

## REQUEST FOR PROPOSALS

### FOR

Up to Three PHEV or EV vehicles

RFP Release date

February 27, 2024

Deadline for submitting questions

Mar 15, 2024

Proposals Due

Mar 29, 2024

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## Overview / Desired Product

### Overview:

Cumberland County, Maine, is seeking to purchase **up to three** vehicles powered at least in part by electricity. **The County seeks pricing for available vehicles that qualify for both a federal EV rebate and an Efficiency Maine rebate, and are available for delivery no later than September 2024.** The County seeks to consider plug-in electric hybrid (PHEV) and fully electric (EV) models for each vehicle, and will review proposals based on cost, capabilities of the vehicles, and availability.

County Government operations are spread across the expanse of the County, including the Courthouse on Federal Street in Portland; at the County Jail and Law Enforcement Center on County Way, in Portland; the Registry of Deeds and Regional Assessing Office, on Pearl Street in Portland; the Cross Insurance Arena, at Civic Center Square in Portland; a parking garage, on Newbury Street in Portland; and the County Emergency Management Agency, and Regional Communications Center, on High Street in Windham. Cumberland County has purchased property at 27 Northport Drive in Portland, which several County government offices will consolidate into in early 2025.

As part of Cumberland County's ongoing efforts to reduce emissions, the County seeks to add two plug-in hybrid electric vehicles to the Executive Department Fleet, based at the Northport Drive address. Versatility is key; the vehicles will not have a defined specific user or responsibility. They will serve as a jack-of-all-trades for light-duty uses, potentially including but not limited to the transfer of equipment and materials and commuting purposes for County employees. Most travel will be local within Cumberland County, but we expect the vehicles to reliably transport County staff as far as Augusta at any time of year without compromising comfort.

Cumberland County seeks prices for vehicles in the following categories:

- Plug-In Hybrid Electric (PHEV) light-duty pickup trucks

- Fully Electric (EV) pickup trucks
- Plug-in Hybrid Electric (PHEV) sedans
- Fully Electric (EV) sedans
- Plug-in Hybrid Electric (PHEV) Sport Utility Vehicles (SUV)
- Fully Electric (EV) Sport Utility Vehicles (SUV)



## Qualifications

### Overview:

The successful bidder will be a fully licensed auto dealer, ideally located in Southern Maine, with a record of successful sales of PHEV/EV vehicles. Experience with local governments is helpful, but not required.

Cumberland County will pay the full amount at time of purchase. The County is seeking to maximize funding provided by an equipment voucher from the U.S. Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) Program. The County will only purchase two vehicles if they are available free-and-clear within available grant funds; otherwise the County will purchase one vehicle.

The successful bidder must be capable of working out a purchase agreement with the County's finance department.



## Timing and Decision-Making Process

### Overview:

County Executive staff will review price sheets for all vehicles that meet the qualifications listed above, and make a determination of which vehicles we intend to purchase. The County will purchase up to three vehicles, depending on total costs and mix of available models.

The window for bids will remain open until Friday, March 29, 2024 at 5:00 pm EST. County Executive Staff will review proposals from all prospective bidders and notify the winner no later than Friday, April 5, 2024.

The Executive Staff will review proposals based on the following criteria:

- Total cost of the vehicles
- Availability of vehicles and/or expected delivery dates
- Quality of the vehicles, based on independent professional ratings and reviews through research conducted by Cumberland County
- Projected mileage capabilities
- Broadness of compatibility for charging options
- Versatility of uses

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## Disclaimers

### Overview:

The County will not be responsible for any costs incurred by the respondent in the preparation of a response to this Request for Proposals.

The County reserves the right to:

- Accept or reject any or all submissions received, cancel or modify the RFP in part or in its entirety when it's believed to be in the best interest to do so.
- Accept or reject any and all Statements of Qualifications received in response to the RFP and to re-advertise for new submittals.
- Delay or discontinue this selection process at any time during the process.
- Request the submission of Statement modifications at any time before the selection is made, if the County believes it is in their best interest.
- Consider Statements or modifications received at any time before the selection is made,

if the County believes it is in their best interest.

- Request clarification and/or additional information from the Provider during the evaluation process.
- Utilize ideas submitted in the Statements received, regardless of whether the Provider is selected.
- Negotiate with the selected Provider(s) to include further services not identified in this RFP.