



**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, May 20, 2026 5:30 p.m.

The governing body met in regular session May 20, 2026, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Jackson, Lambertz, Hutchinson, Hasch, and Wentz.

Absent: None.

Other Officers: City Manager Amy Lange, City Attorney Justin Ferrell, and Finance Director Amber Farha.

Visitors: Russell Gagnon, Caleb Lausen, Dwight Whitead, Richard Hubert, Lindsey Kopsa, Dan Haist, Tonya Merrill, Bruce Clark, Kathy Ashland. Staff present: Tim Jessup, Building Inspector; Brent Gering, Police Chief; John Christensen, Fire Chief; Shane Kisby, Public Works Director.

There being a quorum present, Mayor Hutchinson called the meeting to order.

The invocation was followed by the reciting of the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Lambertz moved to approve the agenda. Commissioner Jackson seconded. Motion carried.

PUBLIC COMMENTS

Dwight Whitead commented on the Fellowship Christian Thrift Store building being condemned. Stated he was not pleased with the short notice and it cost the church money.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ITEMS SCHEDULED AT A CERTAIN TIME

Resource Center Budget Request

Tonya Merrill, executive director of the Resource Center, gave statistics on the help provided the previous year. The request is an additional \$5,000 over last year's assistance, for a total ask of \$30,000.

Senior Center Budget Request

Richard Hubert, treasurer for the Senior Center, discussed Meals on Wheels and other activities at the Senior Center. He also shared the new purchases in the last year funded by different grants. The request is the same as last year at \$15,000.

Frank Carlson Library Budget Request

Lyndsey Kopsa, Librarian, provided several stats, including stating there were 17,502 visitors in 2025. There were numerous events held at the library.

The library has proposed a 2.5% salary increase for staff. They intend to incrementally draw down their reserves to supplement that increase as well. The general budget proposed is \$209,360.00, and the proposed benefits budget is \$75,960.00.

DISCUSSION AGENDA (Items Deserving of Brief Discussion, Action may be taken)

City Fireworks Display – Dan Haist

Dan Haist was present to ask that he once again receive the funds brought in by the fireworks stands to help pay for the fireworks display. He said it is the 250th birthday and he wanted to go even bigger this year. He also requested the same help of the police and fire departments on the day of the event.

Commissioner Lambertz moved to use fireworks stands permit fees as a contribution towards the city fireworks. Commissioner Hasch seconded. Motion carried.

ACTION AGENDA (Action Expected)

Minutes of May 6, 2026 Meeting

Commissioner Lambertz moved to approve the minutes of May 6, 2026. Commissioner Wentz seconded. Motion carried.

Appropriation Ordinance #9

Commissioner Jackson moved to approve appropriation ordinance #9. Commissioner Wentz seconded. Motion carried.

Frank Carlson Library Board Appointments

Lori Lowell and Alisha Sipe both had their first term on the board expire April 30. The board has recommended appointing both to another four-year term.

Commissioner Hasch moved to reappoint both Lori Lowell and Alisha Sipe to the Frank Carlson Library board. Commissioner Lambertz seconded. Motion carried.

Resolution 2026-2233 – Set Public Hearing Unsafe & Dangerous 234 & 238 W 6th

There was presented to the City Commission a Resolution setting a public hearing deeming 234 W 6th St. and 238 W 6th St. as unsafe and dangerous.

Thereupon, on motion of Commissioner Jackson, seconded by Commissioner Wentz, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Jackson, Lambertz, Hutchinson, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2026-2233, was signed and approved by the Mayor and attested by the Clerk.

Demolition Bids for 715 E 8th St.

Bids received for the demolition of 715 E 8th St. were as follows:

CONTRACTOR	BID
Dalton Dirt Works	\$9,010.00
Diehl Enterprises	\$8,500.00

The home has been uninhabitable due to severe fire damage on November 11, 2025. This has caused the interior to be susceptible to weather damage. No water has been on to the house for years.

Commissioner Lambertz moved to accept the low bid of \$8,500 from Diehl Enterprises for the demolition of the structures and removal of blight at 715 E 8th St. Commissioner Hasch seconded. Motion carried.

Bids for Concrete – 19th St and City Hall North Sidewalk

Shane Kisby explained that the city put out for bids on this project on April 10, 2026 with a deadline of May 12, 2026. No bids were received. He is requesting permission to negotiate directly with a contractor to get the project completed.

Commissioner Lambertz moved to allow city staff to negotiate with identified concrete contractors for construction of a gutter on 19th Street and sidewalk removal and replacement at City Hall. Commissioner Wentz seconded. Motion carried.

Resolution 2026-2234 – Commission Policy Statement Multiple-User Public Facilities

There was presented to the City Commission a Resolution establishing a commission policy statement for multiple-user city-owned public facilities.

Thereupon, on motion of Commissioner Jackson, seconded by Commissioner Lambertz, the Resolution was adopted as amended by the following roll call vote:

Yea: Commissioners Jackson, Lambertz, Hutchinson, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2026-2234 was signed and approved by the Mayor and attested by the Clerk.

REPORTS

Manager’s Report

Amy Lange shared that City Clerk interviews would be held next week.

Staff Reports

Shane Kisby stated that Diehl Construction will start construction on 7th Street on May 26. He also shared that limb cleanup from the storm has completed in Section 5 and they have started on Section 3. Updates have been put on social media.

Brent Gering stated they have been notifying the public of the location of storm shelters and trying to educate the public to stay inside and be safe after a storm. Additionally, he is working with Makenna Haas, Emergency Management Director, to get another FEMA shelter as the city currently has one.

Mayor/Commissioner Comments & Reports

Commissioner Wentz asked about getting a yellow crosswalk sign at the crosswalk on 11th Street by the city pool. She also asked about a policy or enforcement of laws regarding children on scooters and golf carts.

Commissioner Lambertz voiced his appreciation of the tree limb cleanup. He also suggested consideration of allowing the general public to sponsor a flagpole for the purpose of promoting pride in community.

Commissioner Hasch stated that cleanup after the storm has been efficient and she is happy that the city is picking up limbs.

Mayor Hutchinson thanked city crews, linemen and KNCK for their work during and after the storm.

ADJOURN

There being no further business, at 6:52 p.m. it was moved and seconded to adjourn.



/s/ Amber Farha
Deputy City Clerk