
**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, August 20, 2025 5:30 p.m.

The governing body met in regular session August 20, 2025, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, Finance Director Amber Farha, and City Attorney Justin Ferrell.

Visitors: Russell Gagnon, Brenda Gilliland, Dennis Krier, Aaron Wachsnicht, Kevin Cowan. Staff present: Jeremy Arnold, Utilities Director; Chris Atkins, Parks & Recreation Director; Brent Gering, Police Chief; Shane Kisby, Public Works Director; John Christensen, Fire Chief.

There being a quorum present, Mayor Jackson called the meeting to order.

There was no invocation. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Commissioner Lambertz moved to approve the agenda. Commissioner Hutchinson seconded. Motion carried.

PUBLIC COMMENTS

None.

ACTION AGENDA (*Action Expected*)

Minutes of August 6 and August 13 Meetings

Commissioner Lambertz moved to approve the minutes of August 6 and August 13. Commissioner Hasch seconded. Motion carried.

Appropriation Ordinance #15

Commissioner Wentz moved to approve appropriation ordinance #15, pending approval of Resolution 2025-2209 which issues payment to the owner of 716 W. 7th St. Commissioner Hasch seconded. Motion carried.

Resolution 2025-2208 – Sales Tax

There was presented to the City Commission a Resolution authorizing and providing for a general election question for the purpose of imposing a one percent citywide retailer's sales tax for the purpose of funding construction and maintenance of the new community activities center.

The sales tax would generate approximately \$10 million over 10 years. At least \$7 million will need to be raised from other sources. There was discussion about the ballot question and possible other financing options.

It was determined if sufficient funds are raised with sales tax earlier than 10 years, the sales tax could sunset early by ordinance. The commission agreed the ordinance should call for analyzing data at the end of each year.

Thereupon, on motion of Commissioner Hasch, seconded by Commissioner Wentz, the Resolution was adopted as presented by the following roll call vote:

Yea: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2025-2208, was signed and approved by the Mayor and attested by the Clerk.

Ordinance 2025-3238 – Court Costs

Thereupon, there was presented an Ordinance entitled:

AN ORDINANCE AMENDING THE MUNICIPAL COURT COSTS ORDINANCE OF THE CITY OF CONCORDIA; REPEALING CONCORDIA CODE SECTION 12-6; AND AMENDING THE CONCORDIA CODE, BY ADDING A NEW SECTION 12-6.

Thereupon, Commissioner Hutchinson moved that said Ordinance be passed. The motion was seconded by Commissioner Lambertz. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Aye: Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2025-3238, was signed by the Mayor and attested by the Clerk, and was directed to be published one time in the official newspaper of the City.

425 W. 9th St. Demo Bids

Bids received for the demolition of 425 W. 9th St. were as follows:

CONTRACTOR	BID
Dalton Dirt Works	\$5,100.00
Smith Construction Services	\$4,800.00
Stark Demolition	\$9,700.00

The home has received numerous violations over the years. Bids included the trailer house, as well as vegetation. The garage and some concrete slabs will remain. Staff recommended the low bidder.

Commissioner Hutchinson moved to accept the low bid of \$4,800 from Smith Construction Services for the demolition of the trailer house and removal of blight and uncontrolled growth. Commissioner Wentz seconded. Motion carried.

Peewee Field Lighting and Pole Replacement

The lighting for the peewee fields is in dire need of replacement, due to lack of safety of older halogens as well as the inability to obtain replacement parts. Chris Atkins said he'd received quotes from several lighting companies, with Hood Heating and Air coming back as the most cost-effective. Prairie Land Electric would replace poles as needed, at a cost of \$3,882 per 55' pole.

He stated the lights on both Jesen and Meyer fields needed replacement first, with six poles needing replaced with this upgrade. There is a possibility of eliminating some poles, due to the efficiency of new LED fixtures.

Commissioner Hutchinson moved to accept the quote from Hood Heating and Air for infield lighting on Jensen and Meyer Fields in the amount of \$64,580, and Prairie Land Electric for the poles for \$23,280, to be paid from CIP. Commissioner Lambertz seconded. Motion carried.

Resolution 2025-2209 – Return of Proceeds

There was presented to the City Commission a Resolution determining the structure at 716 W. 7th to be safe and secure, and to return insurance proceeds in the amount of \$13,031.52.

Thereupon, on motion of Commissioner Lambertz, seconded by Commissioner Hutchinson, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2025-2209, was signed and approved by the Mayor and attested by the Clerk.

League Voting Delegates

Amy Lange stated that the League of Kansas Municipalities Annual Conference will be held again in October, and based on our population, two voting delegates and up to two alternates are requested to be named.

Commissioner Hutchinson moved to appoint Jackson and Lange as League voting delegates, and Lambertz and Wentz as alternates. Commissioner Hasch seconded. Motion carried.

Grant Agreement – Downtown Trees

Changes from last meeting is leaving the three trees at the Broadway Plaza, and adding trees at the sports complex, also reducing the number of trees at the college and the St. Joseph subdivision. The deadline for submission of the grant is August 22. The grant amount is \$92,000. The project has to be completed by end of 2026.

Commissioner Lambertz moved to approve the grant agreement with the USDA and Kansas State University, and authorize the city manager to sign the agreement. Commissioner Hasch seconded. Motion carried 4-1, with Commissioner Hutchinson voting against.

REPORTS

Manager's Report

Amy Lange said the second home has begun at the subdivision. Interviews for building inspector continue next week, with four next week. We've been asked to be a part of a steering committee for housing.

Staff Reports

Shane Kisby said the lights at 6th and Lincoln were upgraded this week. He said staff will be removing KDOT's 50 year old fencing along east 6th Street.

John Christensen updated the commission on progress on the SAFER grant for bunker gear. The department had the Kansas Board of EMS inspection, and they are working on completing the findings.

Mayor/Commissioner Comments & Reports

Commissioner Lambertz questioned lights at College Drive. Shane Kisby said he will be bringing that to the commissioners at the next meeting.

ADJOURN

There being no further business, at 6:54 p.m. it was moved and seconded to adjourn.



/s/ Stacey Smith
City Clerk