

**MINUTES  
CITY COMMISSION MEETING  
CITY HALL, 701 WASHINGTON ST.**

Wednesday, December 3, 2025

5:30 p.m.

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The governing body met in regular session December 3, 2025, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, Finance Director Amber Farha, and City Attorney Justin Ferrell.

Visitors: Russell Gagnon, Caleb Lausen, Jason Johnson, Brett Denham. Tim Jessup. Staff present: Bruno Rehbein, Building Inspector; Chris Atkins, Parks & Recreation Director; Brent Gering, Police Chief; Shane Kisby, Public Works Director; Jeremy Arnold, Utilities Director; John Christensen, Fire Chief.

There being a quorum present, Mayor Jackson called the meeting to order.

The invocation was followed by the reciting of the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Lambertz moved to approve the agenda. Commissioner Wentz seconded. Motion carried.

**PUBLIC COMMENTS**

None.

**ACTION AGENDA** (*Action Expected*)

***Minutes of November 19, 2025 Meeting***

Commissioner Hasch moved to approve the minutes of November 19, 2025. Commissioner Wentz seconded. Motion carried.

***Appropriation Ordinance #22***

Commissioner Wentz moved to approve appropriation ordinance #22. Commissioner Hutchinson seconded. Motion carried.

***Campbell & Johnson 2026 Professional Services Agreement***

Jason Johnson stated the agreement and the amount will be the same as in previous years, at \$1,500 per month.

Commissioner Lambertz moved to authorize the mayor to sign the professional services agreement with Campbell & Johnson Engineers for 2026. Commissioner Hasch seconded. Motion carried.

***Resolution 2025-2217 - Condemnation of 715 E. 8th St.***

There was presented to the City Commission a Resolution setting a public hearing deeming 715 E. 8th St. as unsafe and dangerous.

Thereupon, on motion of Commissioner Lambertz, seconded by Commissioner Wentz, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2025-2217, was signed and approved by the Mayor and attested by the Clerk.

***Resolution 2025-2218 – Condemnation of 203 W. 1st St.***

There was presented to the City Commission a Resolution setting a public hearing deeming 203 W. 1st St. as unsafe and dangerous.

Thereupon, on motion of Commissioner Hutchinson, seconded by Commissioner Hasch, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2025-2218, was signed and approved by the Mayor and attested by the Clerk.

**State Fire Marshal's Fire Emergency Response Agreement**

The State Fire Marshal has put forth a new program for reimbursement to small towns and volunteer departments assisting in mutual aid. There is no obligation to respond, but should the department be called out, we would be reimbursed within 90 days of the incident in this way:

Equipment Description	Minimum Specifications	Staffing	Hourly Rate	CFD Applicable Vehicles
<b>Fire Engine, Type 1 Structure Protection</b>	1000 GPM Pump / 500 GAL Tank	4	\$257.79	Engine-1 Engine-2
<b>Fire Engine, Type 4 Heavy Brush Engine</b>	150 GPM Pump / 500 GAL Tank	2	\$205.71	
<b>Fire Engine, Type 6 Brush Truck</b>	150 GPM Pump / 250 GAL Tank	2	\$198.90	Rescue-1
<b>Water Tender</b>	250 GPM Pump / 2000+ GAL Tank	2	\$184.03	
<b>Tactical Tender (Offroad)</b>	250 GPM Pump / 1000+ GAL Tank	2	\$190.23	
<b>Fire Engine, Type 3 Heavy Brush Engine</b>	150 GPM Pump / 500 GAL Tank	3	\$231.04	

Commissioner Hasch moved to authorize the fire chief to sign the Kansas State Fire Marshal's Fire Emergency Response Agreement. Commissioner Wentz seconded. Motion carried.

**Housing Authority Appointment**

The term held by Devon Davis will expire the end of December. Devon has expressed interest in continuing to serve. He has been on the board since May 2022.

Commissioner Hutchinson moved to reappoint Devon Davis to the Housing Authority for another three-year term. Commissioner Hasch seconded. Motion carried.

**REPORTS**

**Manager's Report**

Amy Lange said the county is intending to update the Neighborhood Revitalization Plan. The current plan expires at the end of the year. Tim Beims will be presenting the plan at the next meeting. She will be attending the KACM conference this week in Emporia. The city clerk position is now being advertised. She said the Christmas tree in the lobby contains accounts of residents wishing to have help with their water bill. She gave an update on the second MIH house at the new development, and custom homes will soon be started.

**Staff Reports**

Bruno Rehbein said the property at 211 E. 5th, which burned last year, is slated to be demolished soon.

**Mayor/Commissioner Comments & Reports**

Commissioner Hasch praised the installation of the snowflakes, and noted the Christmas decorations at the Plaza.

**EXECUTIVE SESSION**

**Non-Elected Personnel**

Commissioner Hutchinson moved that the City Commission recess into executive session to discuss employment/personnel issues pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) with the city commission only in attendance, and to reconvene in the city commission chamber at 6:16 p.m. Commissioner Lambertz seconded. Motion carried by the following vote:

Aye: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Time 5:56 p.m.

The commission reconvened at 6:16 p.m.

Mayor Jackson announced there was no binding action taken.

**Non-Elected Personnel (1)**

Commissioner Lambertz moved that the City Commission recess into executive session to discuss employment/personnel issues pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) with Amy Lange in attendance, and to reconvene in the city commission chamber at 6:38 p.m. Commissioner Hasch seconded. Motion carried by the following vote:

Aye: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Time 6:18 p.m.

The commission reconvened at 6:38 p.m.

Mayor Jackson announced there was no binding action taken.

***Non-Elected Personnel (2)***

Commissioner Lambertz moved that the City Commission recess into executive session to discuss employment/personnel issues pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) with Amy Lange in attendance, and to reconvene in the city commission chamber at 6:49 p.m. Commissioner Hasch seconded. Motion carried by the following vote:

Aye: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Time 6:39 p.m.

The commission reconvened at 6:49 p.m.

Mayor Jackson announced there was no binding action taken.

Commissioner Lambertz moved to authorize the mayor to sign the city manager contract for an additional 2 years. Commissioner Hutchinson seconded. Motion carried.

**ADJOURN**

There being no further business, at 6:50 p.m. it was moved and seconded to adjourn.



/s/ Stacey Smith \_\_\_\_\_  
City Clerk