

**MINUTES  
CITY COMMISSION MEETING  
CITY HALL, 701 WASHINGTON ST.**

Wednesday, November 5, 2025

5:30 p.m.

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The governing body met in regular session November 5, 2025, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, Finance Director Amber Farha, and City Attorney Justin Ferrell.

Visitors: Russell Gagnon, Aaron Wachsnicht, Marsha Wachsnicht, Jason Johnson, Tim Leitnaker, Lindsey Berk, Madison McDaniel, Kyla Trost, Joe Berk, Traxlor Kindel, Coleman Plymesser, Rick Barrett, Amber Knoettgen, Tim Jessup. Staff present: Bruno Rehbein, Building Inspector; Chris Atkins, Parks & Recreation Director; Brent Gering, Police Chief; Jeremy Arnold, Utilities Director; Shane Kisby, Public Works Director; John Christensen, Fire Chief.

There being a quorum present, Mayor Jackson called the meeting to order.

The invocation was followed by the reciting of the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Lambertz moved to approve the agenda. Commissioner Wentz seconded. Motion carried.

**PUBLIC COMMENTS**

None.

**DISCUSSION AGENDA** (*Items Deserving of Brief Discussion, Action may be taken*)

***Naming Opportunities Recognition Policy***

Amy Lange presented a draft commission policy statement, establishing guidelines for choosing names for public buildings and property owned by the City. The item will be brought back to the next meeting for approval.

**ACTION AGENDA** (*Action Expected*)

***Minutes of October 1, October 15, and October 21, 2025 Meetings***

Commissioner Hutchinson moved to approve the minutes of October 1, October 15, and October 21, 2025. Commissioner Wentz seconded. Motion carried.

***Appropriation Ordinance #19***

Commissioner Hutchinson moved to approve appropriation ordinance #19. Commissioner Hasch seconded. Motion carried.

***Appropriation Ordinance #20***

Commissioner Lambertz moved to approve appropriation ordinance #20. Commissioner Wentz seconded. Motion carried.

***Fort Kearney Water Main Extension***

Bids were solicited for new water main infrastructure at the north development along Fort Kearney Street. Only one bid was received, from Smoky Hill, LLC, for \$106,217.50. The engineer's estimate was \$110,870.00. Staff and Campbell & Johnson recommended awarding the bid.

Commissioner Hutchinson moved to approve the bid from Smoky Hill, LLC for the construction of new water main infrastructure along Fort Kearney Street for \$106,217.50. Commissioner Lambertz seconded. Motion carried.

***Rural Water District #1 Contract***

In the past, the City sold water to the district from three different locations. As the need decreased, the district abandoned these locations. They have now asked to be allowed to utilize a well from the airport location but only in emergency situations.

The commissioners suggested a few items that needed changed in the contract.

Commissioner Hutchinson moved to enter into an agreement as amended with Rural Water District #1 to provide emergency use only water. Commissioner Wentz seconded. Motion carried.

**High Voltage Electrical Replacement at Sports Complex**

While preparing for the new CCCC clubhouse to be built at the sports complex, it was found there is a high risk of electrocution due to the age and condition of several electrical services on the east side of the complex feeding all field lights.

If approved, Prairie Land Electric would install two new transformers and bore new high powered transmission lines from the poles to the transformers. Prairie Land’s cost is \$33,973. Secondary lines would be installed by Hood Heating and Air to supply the fields with lights, at a cost of \$59,292.

The college board approved contributing \$25,000 to the project.

Commissioner Lambertz moved to approve the two agreements with Prairie Land Electric for \$33,973 and the quoted price from Hood Heating and Air for \$59,292 to be paid with donations, special parks and recreation fund, and reserves. Commissioner Hasch seconded. Motion carried.

**Bids for Demolition of 128 W. 10th St.**

This house was on the condemnation list earlier this year. Soon after, the owner made request to clean up the property and make the house habitable, and the city commission granted 30 days to start the process. However, little has been done.

Bids were solicited, with only one returned. Dalton Dirt Works bid \$6,810 to demolish the home, and \$3,500 to remove unwanted vegetation at the property.

Commissioner Lambertz moved to accept the bid from Dalton Dirt Works for demolition of the structure and removal of blight at 128 W. 10th St. for \$10,310. Commissioner Hutchinson seconded. Motion carried.

**Police Vehicle Purchase**

The police department is in need of replacing the 2014 Chevy Tahoe which was sold on Purple Wave earlier this year. The department needs a 4x4 vehicle able to transport juveniles and carry supplies and equipment. It would primarily be used for investigative work. The following quotes were received:

VENDOR	VEHICLE	BASE PRICE	EQUIPMENT	TOTAL
Superior Emergency Response	2026 Dodge Durango	\$43,636.00	\$7,952.13	\$51,588.13
Farm Country Ford	2026 Ford Explorer	\$49,041.00	\$7,952.13	\$56,993.13
Farm Country Ford	2026 Ford Explorer	\$46,346.00	\$7,952.13	\$54,298.13

Superior Emergency Response Vehicles has the unit in stock. Farm Country Ford would need to order, with delivery at least 6 months from purchase.

Commissioner Lambertz moved to approve the purchase of an outfitted 2026 Dodge Durango Pursuit from Superior Emergency Response Vehicles for \$51,588.13. Commissioner Wentz seconded. Motion carried.

**Ambulance Bids**

The City solicited bids for an ambulance, to be delivered by July 2028.

VENDOR	VEHICLE	DELIVERY DATE	PRICE
Feld Fire	2027 Ford Wheeled Coach	Early 2028	\$317,560.00
Emergency Response	2026 Ford AEV	Q1 or Q2 2028	\$347,300.00
Osage Emergency Svc	2028 Ford Osage	July 2028	\$352,070.00
Banner Fire Equip	Road Rescue	June 2028	\$366,632.00

The two lowest bids did not meet all specs, and the highest bid was over budget. John Christensen recommended the bid from Osage Emergency Services.

Commissioner Hutchinson moved to approve the bid from Osage Emergency Services Supply for a new type 1 ambulance for \$352,070.00. Commissioner Hasch seconded. Motion carried.

**Airport Advisory Board Appointment**

Shane Donovan of Ottawa County has expressed interest in serving on the board. He operates his business out of Blosser Municipal Airport. Current bylaws require board members to reside in Cloud County. However, the bylaws also permit the city commissioners to appoint ex-officio members if it is recommended. The airport Advisory Board voted to recommend Mr. Donovan as an ex-officio member.

Commissioner Lambertz moved to appoint Shane Donovan to the airport advisory board as an ex-officio member. Commissioner Hasch seconded. Motion carried 4-1, with Commissioner Wentz opposing.

**Planning Commission Appointments**

The terms of Steve Conner and Suzy Tuggle have expired. Both have expressed interest in continuing to serve.

Commissioner Hutchinson moved to reappoint Steve Conner and Suzy Tuggle for another three-year term on the planning commission. Commissioner Wentz seconded. Motion carried.

**Board of Zoning Appeals Appointment**

Jeff Thoman’s term has expired. He has expressed interest in continuing to serve.

Commissioner Hasch moved to reappoint Jeff Thoman for another three-year term on the Board of Zoning Appeals. Commissioner Lambertz seconded. Motion carried.

## **REPORTS**

### ***Manager's Report***

Amy Lange stated that Scott Condray, municipal court judge, has retired. One application has been received for replacement. She noted the sales tax vote failed at yesterday's election. She spoke to K-State architecture students last week. The first draft of the sidewalk project has been received.

### ***Staff Reports***

Bruno Rehbein introduced Tim Jessup as his replacement.

Shane Kisby said the credit card issue at the airport has been taken care of. The stoplights at 81 and College Drive have been repaired. Snowflakes will be installed next week.

John Christensen said 70-90 visitors attended the open house. He discussed ambulance billing during the government shutdown, stating we are still receiving Medicare.

Jeremy Arnold stated he plans to solicit bids for a new dump truck.

Brent Gering announced that Scott Demars graduated from the academy, and two more are soon to graduate. The final one will graduate in February. They are working with grades K-4 and providing child Identikit, a tool which can let parents help identify their child with law enforcement if they become missing.

Chris Atkins stated they had the largest smores event so far.

### ***Mayor/Commissioner Comments & Reports***

Commissioner Hutchinson thanked everyone for putting out community projects.

Commissioner Lambertz thanked staff for helping at the Hood Park Halloween event.

Commissioner Wentz discussed the condition of the sidewalk near CloudCorp. She mentioned the signage at the Walmart turning lane to allow going straight into Dollar Tree.

## **EXECUTIVE SESSION**

### ***Non-Elected Personnel***

Commissioner Lambertz moved that the City Commission recess into executive session to discuss confidential business data or trade secrets of a business, K.S.A. 75-4319 (b)(4) with Amy Lange in attendance, and to reconvene in the city commission chamber at 6:51 p.m. Commissioner Hutchinson seconded. Motion carried by the following vote:

Aye: Commissioners Jackson, Hutchinson, Lambertz, Hasch, and Wentz.

Nay: None.

Time 6:41 p.m.

The commission reconvened at 6:51 p.m.

Commissioner Lambertz moved to amend/modify his original motion, for non-elected personnel, K.S.A. 75-4319 (b)(1), inviting Amy Lange and Justin Ferrell. Commissioner Hasch seconded. Motion carried.

Mayor Jackson announced there was no binding action taken.

## **ADJOURN**

There being no further business, at 6:52 p.m. it was moved and seconded to adjourn.



/s/ Stacey Smith  
City Clerk