
**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, June 7, 2023

5:30 p.m.

The governing body met in regular session June 7, 2023, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Lambertz, Hutchinson, Jackson, Belden, and Wentz.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, City Attorney Justin Ferrell.

There being a quorum present, Mayor Lambertz called the meeting to order.

Visitors: Toby Nosker, Russell Gagnon, Dianne Smith, Althea Sicard, Nancy Reynolds, Tonya Merrill, Sheila Jackson, Lora Watson, Peggy Scarth, Dan Haist, Rosella Hubert, Lyndsey Kopsa, Rick Barrett, Claire Lindborg. Staff present: Jeremy Arnold, Utilities Director; Fuller Bates, Public Works Director; Brent Gering, Police Chief; Bruno Rehbein, Building Inspector; Eric Voss, Fire Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

APPROVAL OF AGENDA

Amy Lange added an agreement for electric vehicle charging stations.

Commissioner Hutchinson moved to approve the agenda as amended. Commissioner Jackson seconded. Motion carried.

PUBLIC COMMENTS

Dan Haist gave an update on this year's fireworks show. He will match up to \$5,000 in donations.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ITEMS SCHEDULED AT A CERTAIN TIME

Frank Carlson Library Budget Request

Lora Watson introduced Lyndsey Kopsa as the new librarian. She presented a \$5,558 increase in the general fund budget. The benefits request shows an increase of \$6,062.39 due to moving a part-time position to fulltime.

Housing Authority Budget Request

Sheila Jackson updated the commission on the grant of \$992,000 received late last year. She is requesting last year's amount of \$7,200, for repairs not covered by the grant.

Resource Center Budget Request

Tonya Merrill requested an additional \$5,000 increase over last year's request. She said the plan is to return the Event Center to family-oriented activities like Club 81 was. The increase would allow her position to become a fulltime one.

Senior Center Budget Request

Althea Sicard, president of the board, requested the same amount as last year. The center serves 1,000 meals a month. Other activities for seniors are held. Currently, they are renovating the kitchen.

ACTION AGENDA *(Action Expected)*

Minutes of May 17, 2023 Meeting

Commissioner Belden moved to approve the minutes of May 17, 2023. Commissioner Wentz seconded. Motion carried.

Appropriation Ordinance #10

Commissioner Jackson moved to approve appropriation ordinance #10. Commissioner Hutchinson seconded. Motion carried.

Police Department Vehicle Purchases

The police department is in need of two new vehicles. Local dealers are unable to provide the type of vehicle desired. Superior Emergency Response Vehicles in Andover has Dodge Durangos in stock, fully

outfitted and ready for pick up in August. Vehicle 1 was quoted at \$52,193.38, and Vehicle 2 at \$48,814.38. The lesser price was due to removing the cage for transporting offenders to the jail. Brent Gering said in this way the vehicle could be used to transport children. The commission asked if another vehicle could be used for other transports if both new vehicles included cages. Consensus was that the cost of the upgrade was very minimal, and both vehicles should include a cage.

The county sheriff department purchases vehicles from Serv LLC.

Commissioner Hutchinson moved to approve the purchases of the two Dodge Durango police units fully outfitted from Superior Emergency Response Vehicles for the upgraded amount of \$104,386.76. Commissioner Wentz seconded. Motion carried.

Command Vehicle Purchase

The fire department command vehicle is a 2012 Chevy Silverado purchased new in 2011. It is starting to have mechanical and age-related issues.

Local dealers are unable to order any similar vehicles at this time. Sealed bids resulted in one bid from Serv LLC, for a 2023 Dodge Durango. The vehicle would need to be wrapped in the fire department logo at Wildside Creative for an additional \$3,430.58, in order to continue the branding of the fire department.

Commissioner Hutchinson moved to approve the purchase of the Dodge Durango from Serv LLC for \$48,339.38, and the vehicle wrap with Wildside Creative for \$3,430.58. Commissioner Belden seconded. Motion carried.

Airport Advisory Board Appointments

The positions occupied by Scot Henderson and Susan Retter will expire in July. Both current members expressed an interest to continue serving. An additional expression was received from Lucas Chavey. The current board recommended appointing Mr. Chavey as an ex-officio member.

Commissioner Hutchinson moved to reappoint Scot Henderson and Susan Retter to the Airport Advisory board, and appoint Lucas Chavey as an ex-officio member. Commissioner Wentz seconded. Motion carried.

Emergency Operations Plan Approval

City staff has reviewed the EOP and determined updates were needed. The EOP addresses activity by staff in the event of a disaster or emergency situation.

It was noted that one correction needed to be made, which was to list Commissioner Wentz as mayor pro-tem instead of Commissioner Belden.

Commissioner Belden moved to approve the Concordia disaster and emergency operations plan as amended. Commissioner Wentz seconded. Motion carried.

Lease Agreement for Electric Vehicle Charging Stations

Another grant opportunity has arisen for electric vehicle charging stations. Francis Energy has shown interest in installing charging stations in Concordia. The new parking lot at the Brown Grand has been identified as a viable option to place the six stations. Francis Energy would own and maintain the equipment. The terms would be a 15-year lease, and Francis would pay \$500 a year to the City. The commission wanted to add a clause stating the parking lot concrete would be returned to original condition if the charging stations were ever removed.

Commissioner Jackson moved to approve the amended lease agreement with Francis Energy for EV charging stations within the 6th Street parking lot, and authorize staff to apply for the CFI grant. Commissioner Hutchinson seconded. Motion carried.

REPORTS

Manager's Report

Amy Lange gave an update on the treatment plant upgrades, stating the contractor is over a year behind schedule. The City plans to assess liquidated damages of \$29,000. The Brown Grand roof is nearly complete. Asbestos is being removed this week from the building at 830 W. 11th, and bids have been solicited for demolition. She discussed the nuisance process.

Staff Reports

Jeremy Arnold said it has been determined Well #18 needs repairs of \$81,672.

Brent Gering said there is now discussion on repairs needed at the animal shelter. The dispatch department remodel will be done next week.

Mayor/Commissioner Comments & Reports

Commissioner Wentz thanked the fire department for providing the vehicle and tank for watering the downtown plants.

Commissioner Jackson said she attended the Network Kansas regional event in Minneapolis and learned about the loans available for small businesses.

ADJOURN

There being no further business, at 7:04 p.m. it was moved and seconded to adjourn.



/s/ Stacey Smith
City Clerk