



**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, March 04, 2026 5:30 p.m.

The governing body met in regular session March 04, 2026, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Mayor Hutchinson, Lambertz, Hasch, Wentz, and Jackson.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Hunter York, City Attorney Justin Ferrell.

Visitors: Russell Gagnon, Caleb Lausen, Staff present: Tim Jessup, Building Inspector; Jeremy Arnold, Utilities Director; Brent Gering, Police Chief; Shane Kisby, Public Works Director; John Christensen, Fire Chief.

There being a quorum present, Mayor Hutchinson called the meeting to order.

The invocation was followed by the reciting of the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Lambertz moved to approve the agenda. Commissioner Hasch seconded. Motion carried.

PUBLIC COMMENTS

None.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ITEMS SCHEDULED AT A CERTAIN TIME

None.

ACTION AGENDA *(Action Expected)*

Minutes of February 18, 2026 Meeting

Commissioner Wentz moved to approve the minutes of February 18, 2026. Commissioner Lambertz seconded. Motion carried.

Appropriation Ordinance #4

Commissioner Jackson moved to approve appropriation ordinance #4. Commissioner Wentz seconded. Motion carried.

Condemnation of 311 W. 2nd St.

There was presented to the City Commission a Resolution condemning 311 W. 2nd St.

Tim Jessup said the property has fire damage. Owner has demo program application and insurance. The proceeds check is in the mail.

Thereupon, on motion of Commissioner Lambertz, seconded by Commissioner Wentz, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Hutchinson, Lambertz, Jackson, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2026-2223, was signed and approved by the Mayor and attested by the Clerk.

Condemnation of 321 E. 12th St.

There was presented to the City Commission a Resolution condemning 321 E. 12th St.

Tim Jessup said the property has fire damage. Owner has demo program application, and we have received insurance proceeds.

Thereupon, on motion of Commissioner Lambertz, seconded by Commissioner Hasch, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Hutchinson, Lambertz, Jackson, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2026-2224, was signed and approved by the Mayor and attested by the Clerk.

Condemnation of 424 E. 1st. St.

There was presented to the City Commission a Resolution condemning 424 E. 1st St.

Tim Jessup said the property is unoccupied with no utilities and animals are moving in and out freely.

Thereupon, on motion of Commissioner Lambertz, seconded by Commissioner Wentz, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Jackson, Lambertz, Hutchinson, Hasch, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2026-2225, was signed and approved by the Mayor and attested by the Clerk.

REPORTS

Manager's Report

Amy Lange discussed the housing report and working toward advancements. She discussed working with CloudCorp to advance projects.

Staff Reports

Shane Kisby discussed CCLIP status report and discussed the concrete being poured on the North side. He discussed the highway reopening. He updated the commission on the broken traffic light and said that parts have been ordered.

John Christensen discussed started controlled burns over the last week. He updated the commission on the fire department's staffing numbers and overtime.

Brent Gering discussed continuing phone safety education in the middle school and elementary school. He discussed animal control picking up fourteen puppies and relocating all but three of them.

Mayor/Commissioner Comments & Reports

Commissioner Wentz questioned the process of determining who pays franchise fees. Amy Lange said the determination aligns with state statutes.

Commissioner Wentz questioned the occupancy of the building next door because of the shattered windows. Brent Gering said the broken windows were the result of lightning from the storm over the weekend.

EXECUTIVE SESSION

ADJOURN

There being no further business, at 5:45 p.m. it was moved and seconded to adjourn to a study session to discuss department head reports.

Study Session

The Parks and Recreation department head provided a brief overview of his department's accomplishments for 2025, along with the goals for his department moving into 2026.



/s/ Hunter York
City Clerk